TruLog User's Manual

for

iOS Device

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Overview

iOS Device Overview

An iOS device is defined as any device manufactured by Apple® which uses iOS as its operating system. iPhone® and iPad® are registered trademarks of Apple Inc., registered Globally.

Supported iOS devices and Software Compatibilities

Application is Supported by Following iOS Devices:

1. iPhone 5 and Higher
2. iPad 2 and Higher

iOS version Compatibility:

- TrulogELD App is accessible on iOS version 6 and Higher, including the latest iOS version 11.

Cellular Network Based iOS Device

TruLog works on all iOS devices which support both **WiFi** as well as **Cellular network** (data services such as 3G,4G LTE,etc). A working internet connection is required, however there are a few items to be aware of when using TruLog on iOS device.

1. In order to download Driver logs and/or DVIRs into the application, it is recommended to keep the device in the range of a working **Cellular Network**.
2. Also, it is always recommended to have an active Network connection while submitting your logs and DVIRs. This means submitting of logs / DVIRs to the system is not possible when out of Cellular Network range.
3. TruLog provides a reporting graph, which gives 100% real time presentation of the different work modes available in the TruLog App.

Support

TruLog support is available (24 x 7). Contact information:

CONTACT INFORMATION

Phone: - 888.627.5499
Email: - MyELD@TruLogELD.com

Basic Device Operation

WiFi Connectivity

The **iOS** device will connect to the **ELD** via **WiFi**. Ensure **Wifi** is enabled on your device and select the **ELD** in the available **WiFi** list to connect.

Connectivity Recommendations

An additional charging cable for the device is recommended. It is necessary to keep the device on/running when you are on a trip. We recommend **Trulog App** to be signed in on the device, although you can minimize the App and perform other functions on the device.

It is also critical to determine if the connection to the cellular network is present. You can check this on the main screen of the device. Signal strength, often **3G/4G**, will also be identified. This solution will not work with a **Wi-Fi only device**.

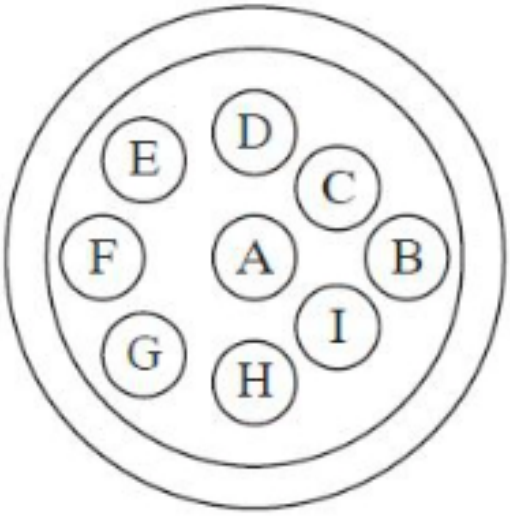
ELD Device Basics

The **ELD** has an indicator light to show whether there is a connection between the **Trulog** App/software and the **ELD**. The indicator lights are as follows:

The IOSIX ELD Connector Device

Wiring Harness Options

J1939



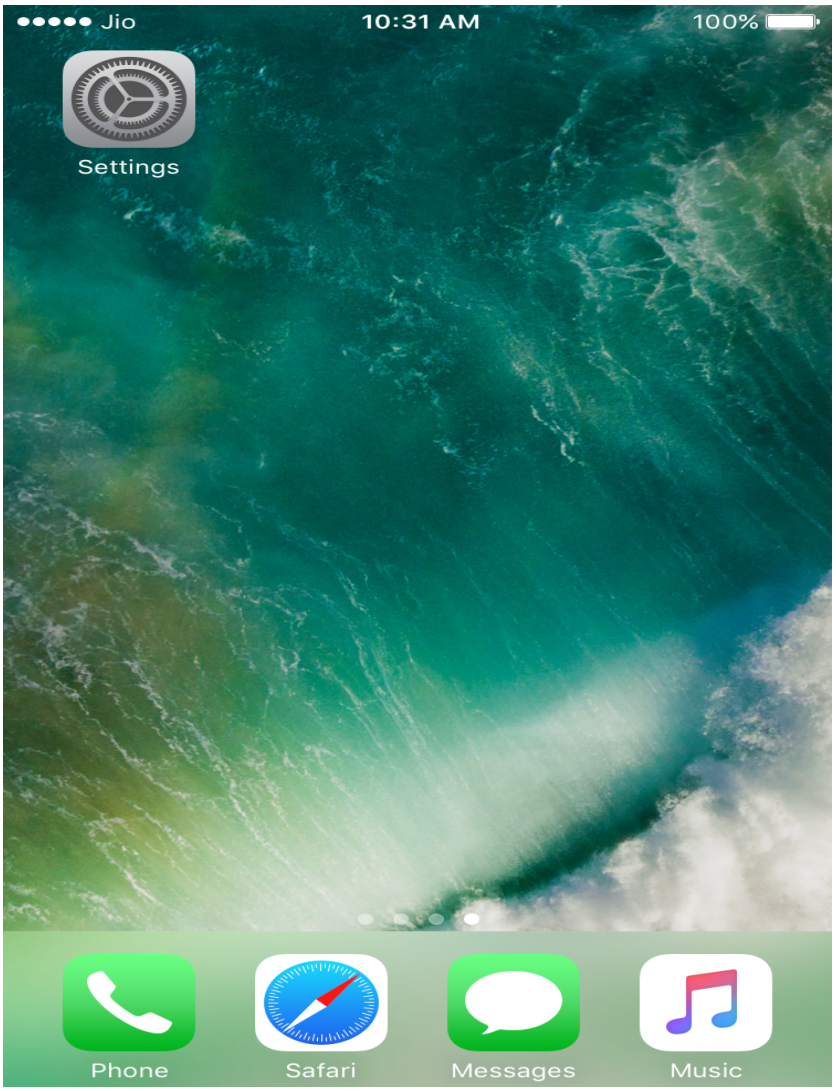
Nine-Pin Diagnostic

A - Ground
B - Power
C - J1939 Data Link +
D - J1939 Data Link -
E - J1939 Common
F - Data Link +
G - Data Link -

Getting Started

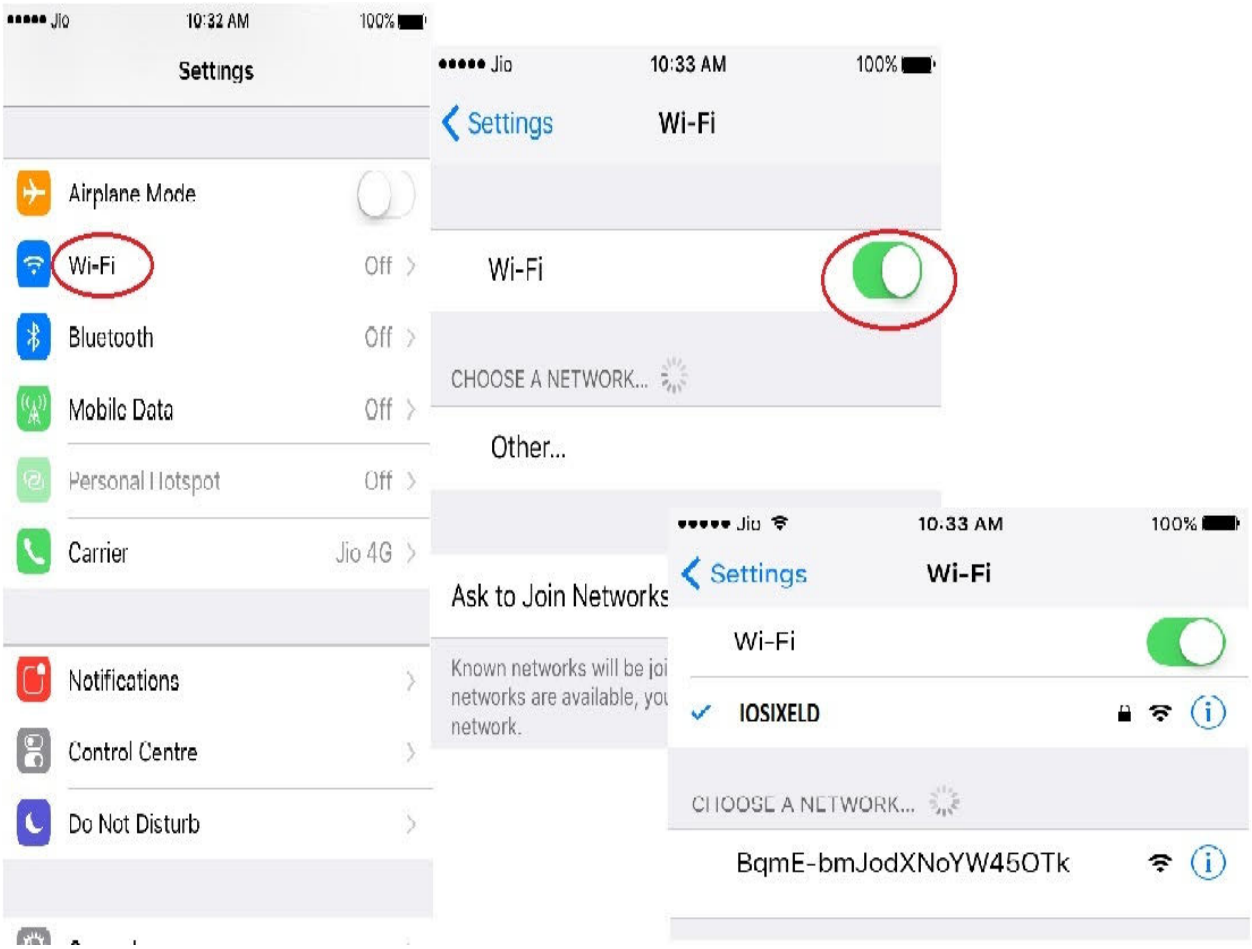
Connect iOS Device to ELD Via WiFi

Go to the Settings Option on iOS Device



click on the **settings** icon to open the settings menu.

Connect to the ELD Device Using WIFi



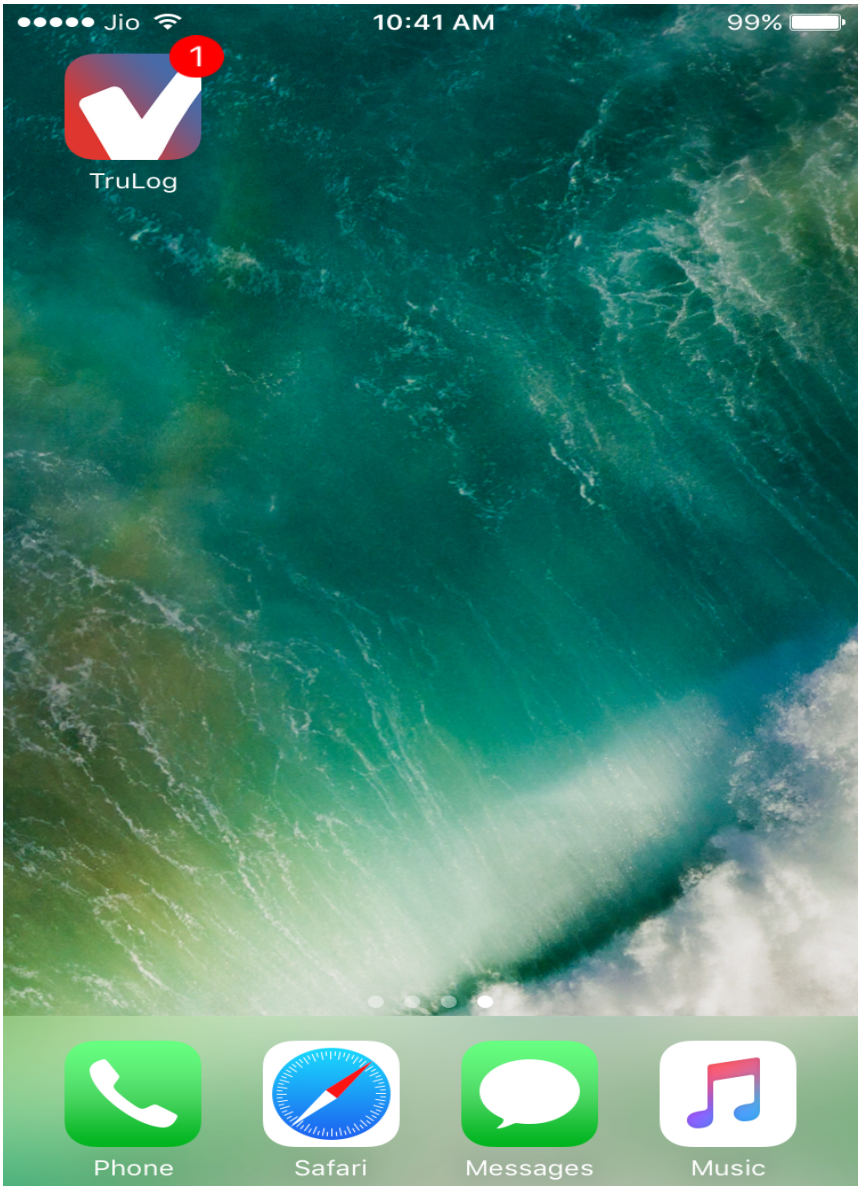
1. Go to settings option → Turn On WiFi.
2. In the list of open WiFi connections there will be a connection named “IOSIXELD”. Select the IOSIXELD connection and let the system connect with it. (In order to get connected with the IOSIXELD device, make sure that you are in range of the Device).
3. The ELD will now be Connected to your iOS device.

Note: the ELD will first appear in the list named for its serial number. If it's renamed during the setup process then it will appear as the new name.

Launch Trulog App

To open the TruLog App, select the TruLog app icon on the device's Home panel (The image of icon is shown below).

TruLog App Icon On iOS Devices

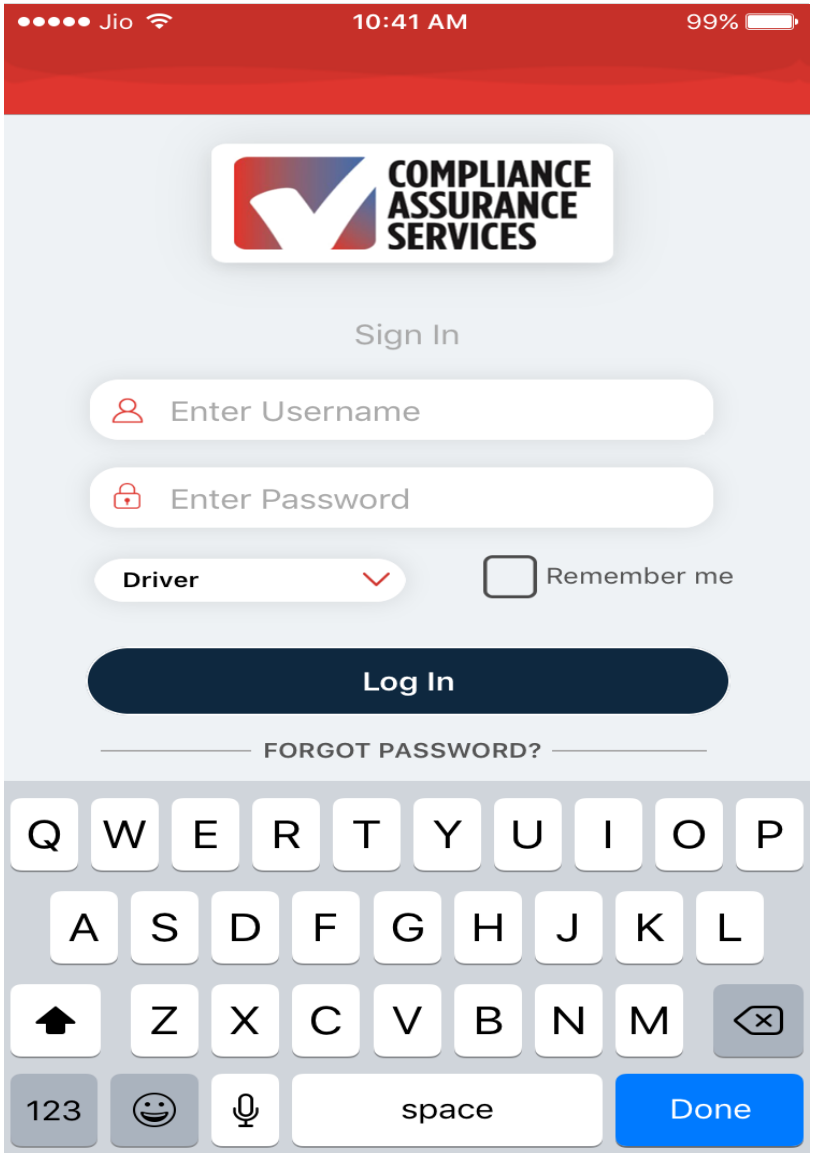


You can also open TruLog mobile App by searching in your application listings and selecting the TruLog App icon.

After searching the TruLog mobile App, click on the App icon and the system will launch.

Sign In Procedure

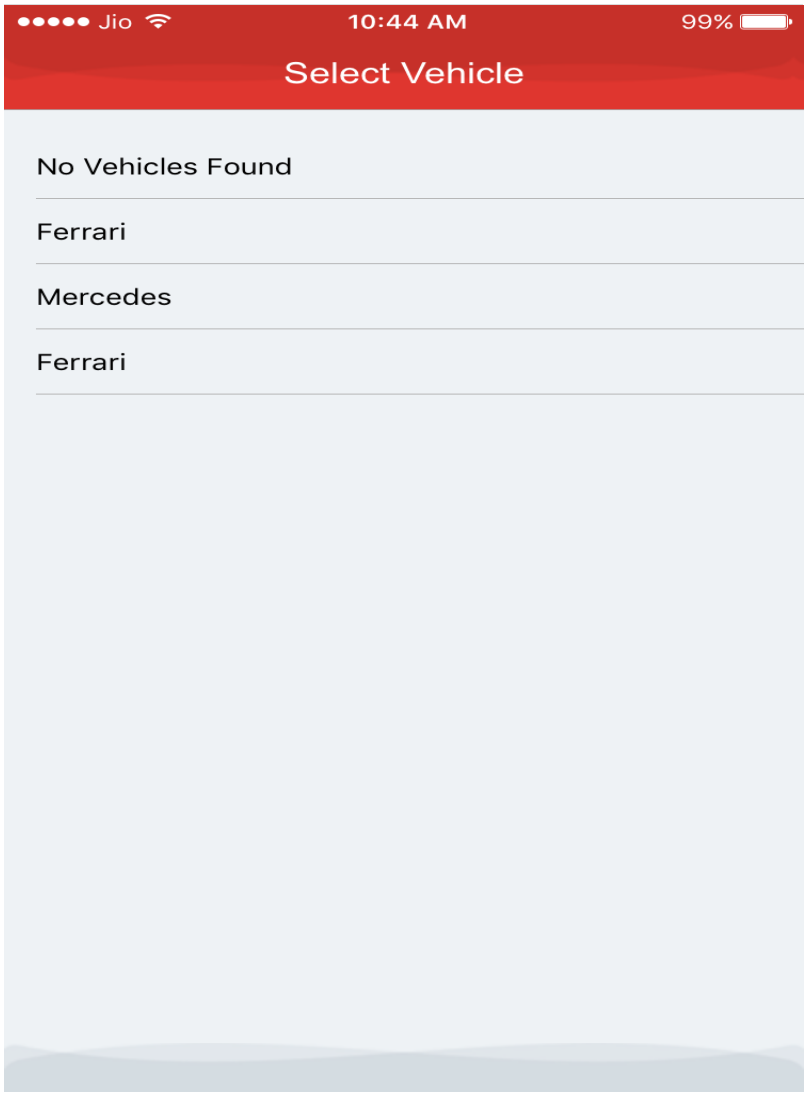
Sign In Screen



1. The user can select whether he/she wants to sign in as a Driver or a Mechanic.
2. After choosing Driver option from the dropdown, user needs to enter the “Username” and “Password” (provided by carrier company admin).
3. After Entering the username and password click on the “Log In” button at the bottom.
4. This will allow user to enter into the TruLog App.

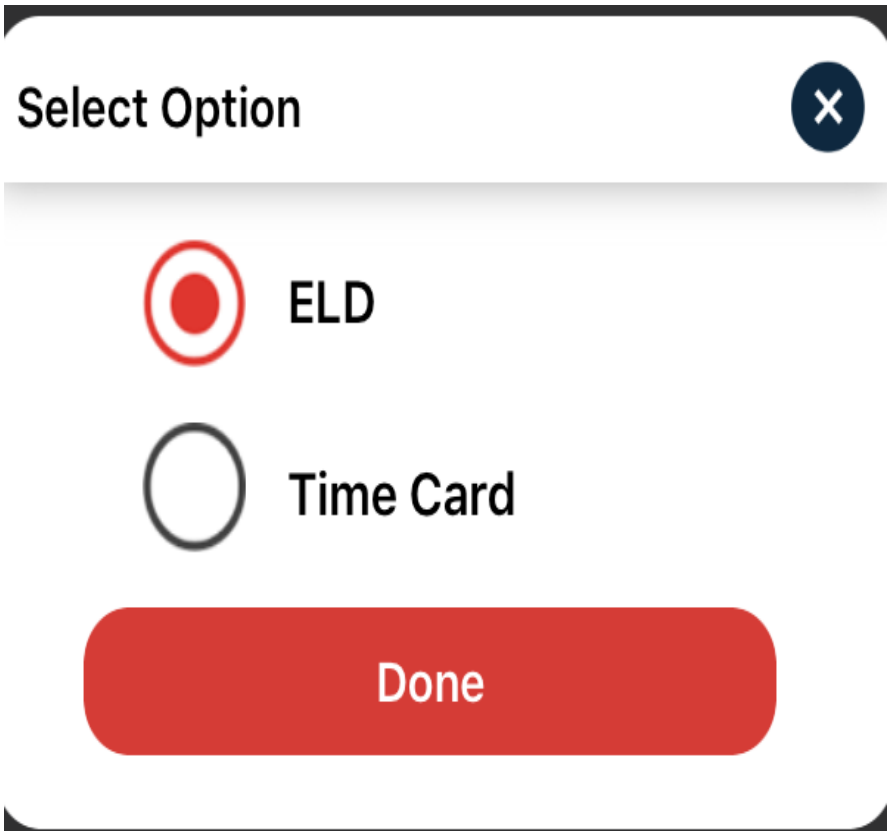
Enter Trip Information

Select Your Vehicle



1. Choose the vehicle you are using or will be using for the trip.
2. If your duties don't require a vehicle, select "No Vehicle".

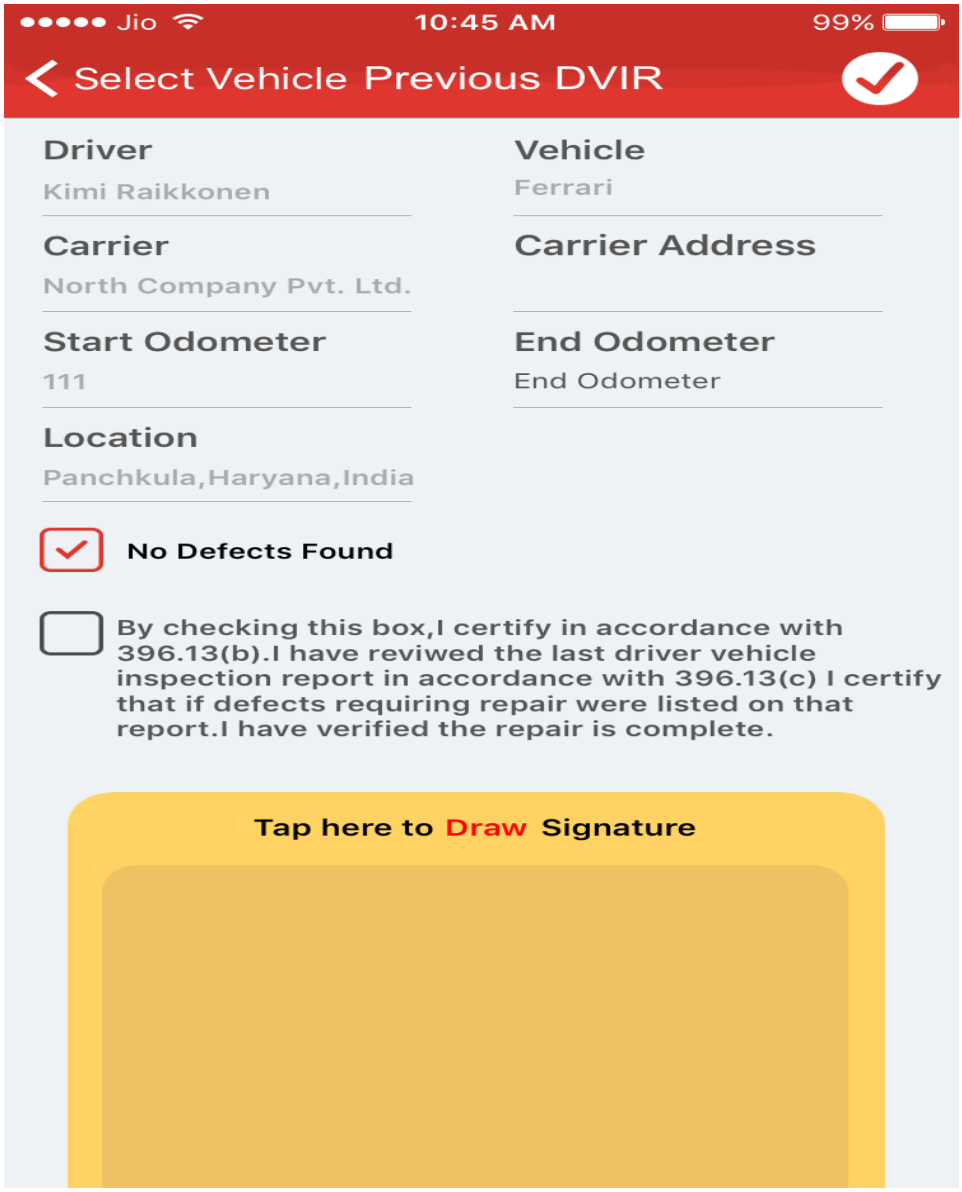
Select Preferred Log-In Option



After selecting the vehicle, TruLog will ask you to select the Log-In option. Select any one of the two available options and press Done.

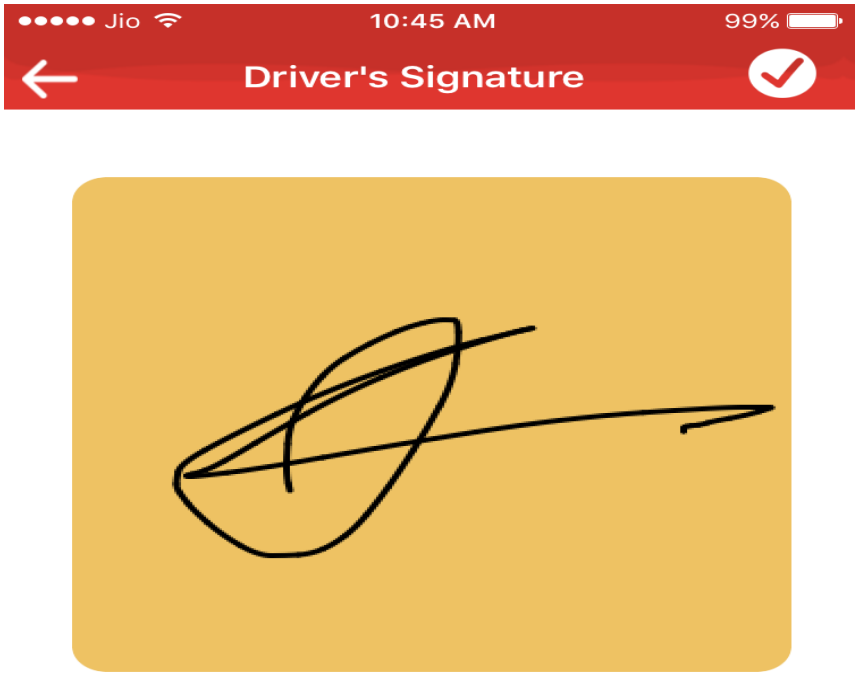
Previous DVIR

Fill / Confirm the Previous DVIR



1. This screen will show the last completed DVIR.
2. Values of the fields such as - Driver, Vehicle, Carrier, Carrier Address, Start Odometer, Location and Defects list will be pre-populated and non-editable.
3. Enter End Odometer value.
4. Verify the second checkbox by touching on the square icon placed left to the text.
5. After checking the complete form, certify signing it. To sign the form, click on the yellow box at the bottom of the screen.

Signature Screen



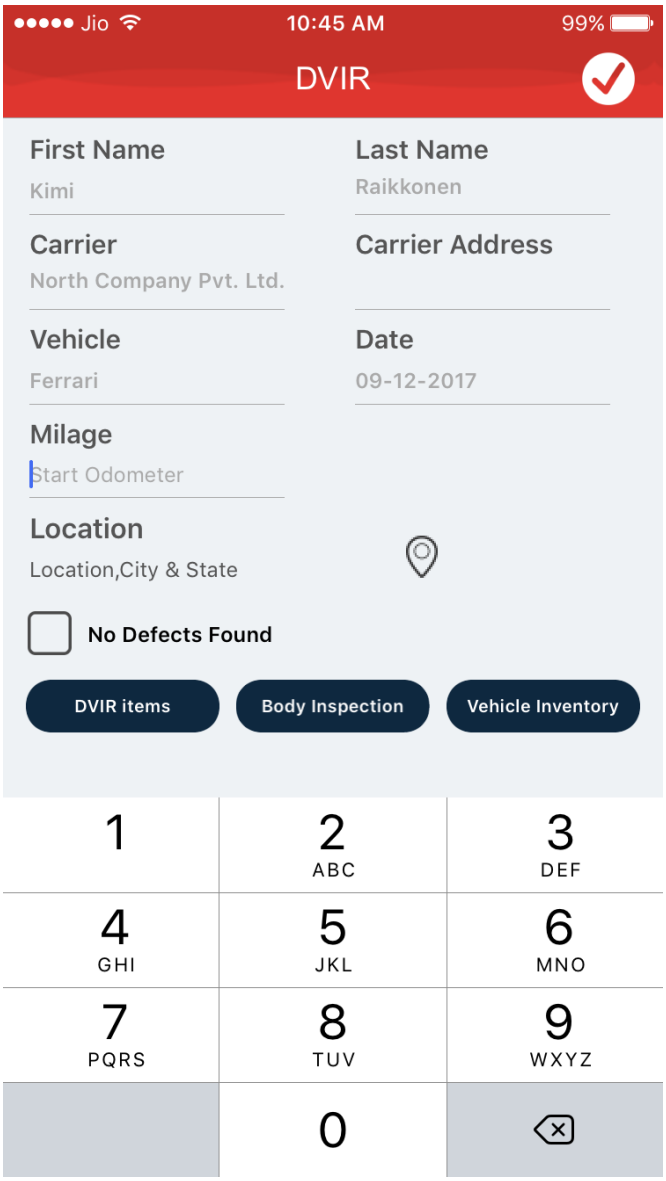
Sign on the yellow portion and click on the check mark in the upper right-hand corner of the screen.

NOTE: - By signing the form, you certify that all the information filled in the form is correct and true.

After signing, the user will conduct a final review of information and submit by clicking the check mark in the upper right hand corner of the screen.

Current DVIR

Fill the DVIR

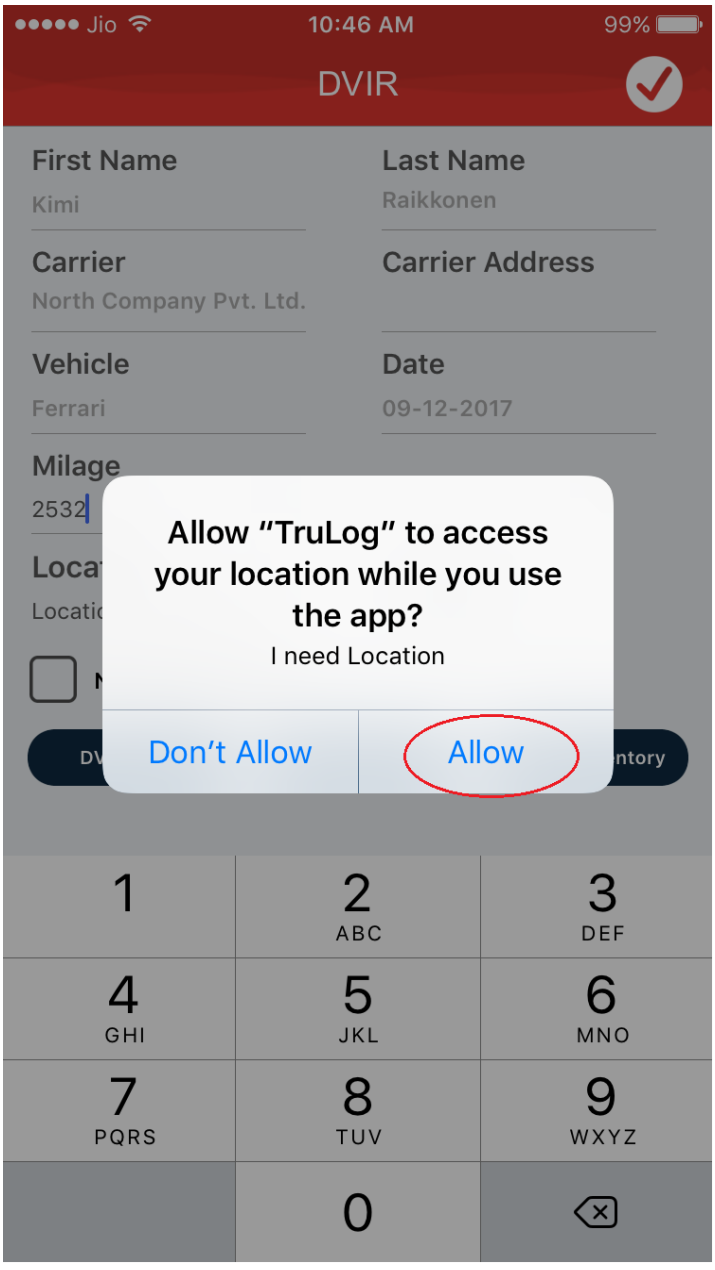


NOTE: - Every time a user logs into the application, he/she will be asked to verify the previous DVIR and fill the current DVIR.

This screen allows Users to complete the current Driver Vehicle Inspection Report(DVIR).

1. Input milage (Reading of the odometer while starting the trip) and select the location of the vehicle.
2. Enter DVIR defects and Vehicle Inventory.

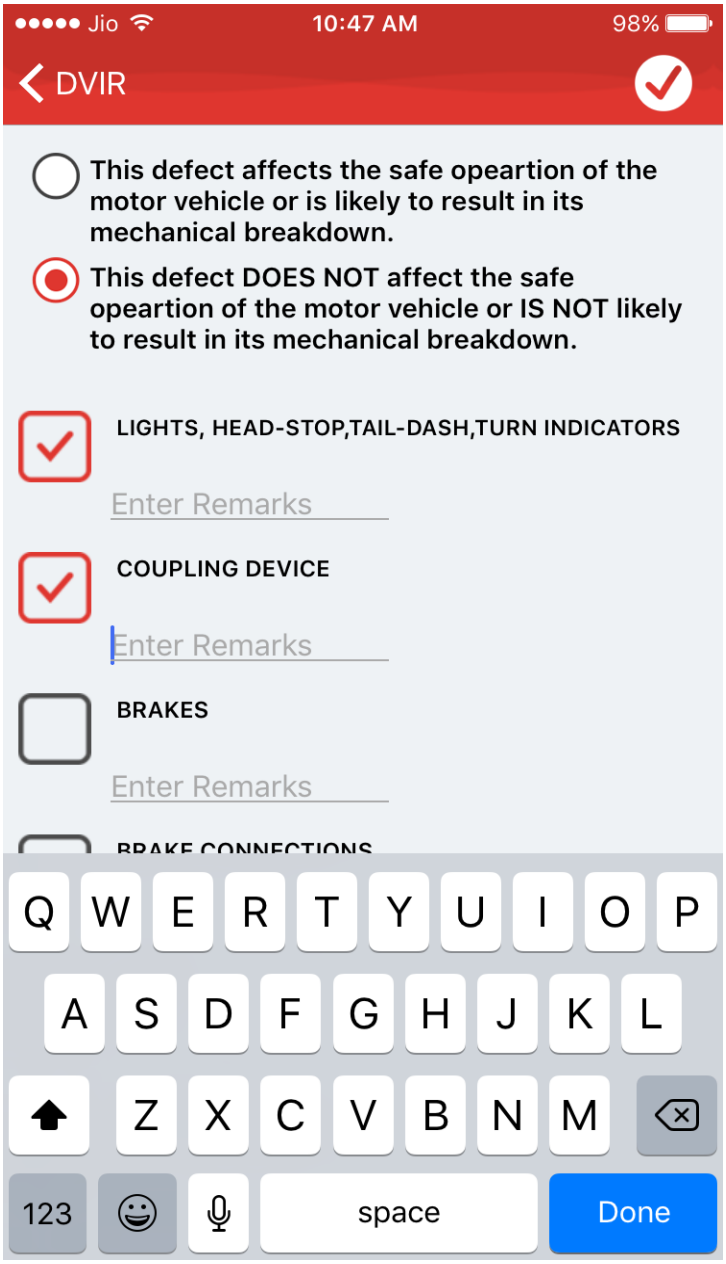
Select Location



Location field shows the current location of the vehicle. System obtains this location using the GPS functionality of the iOS device, You are not allowed to fill or select location manually.

If You are using the TruLog App for the first time, the application will ask for the permission to access the vehicle's location. In order to give the application the access to the current location, click "Allow".

SELECT DVIR ITEMS



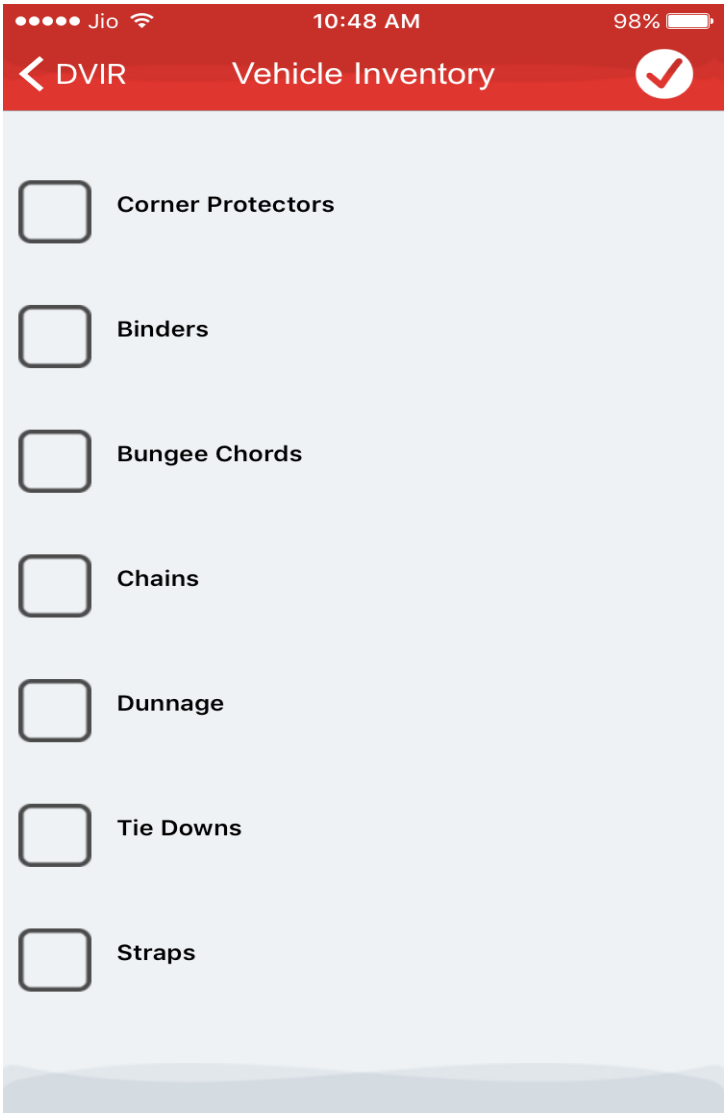
This screen will appear when the user clicks on the DVIR item button on the previous screen. The page shows the list of defect items → List allows users to select **single or multiple items** by clicking on the checkbox next to the item.

User can also enter **remarks** related to that defect.

Screen allows users to select whether the defect(s) affects the **safe operation** of vehicle. There are two options on the top of the screen, user can choose any one of the two as per the

condition of the defect. After selecting the defect, user can save the screen by clicking on the "**check mark**" in the upper right-hand corner of the screen.

SELECT VEHICLE INVENTORY



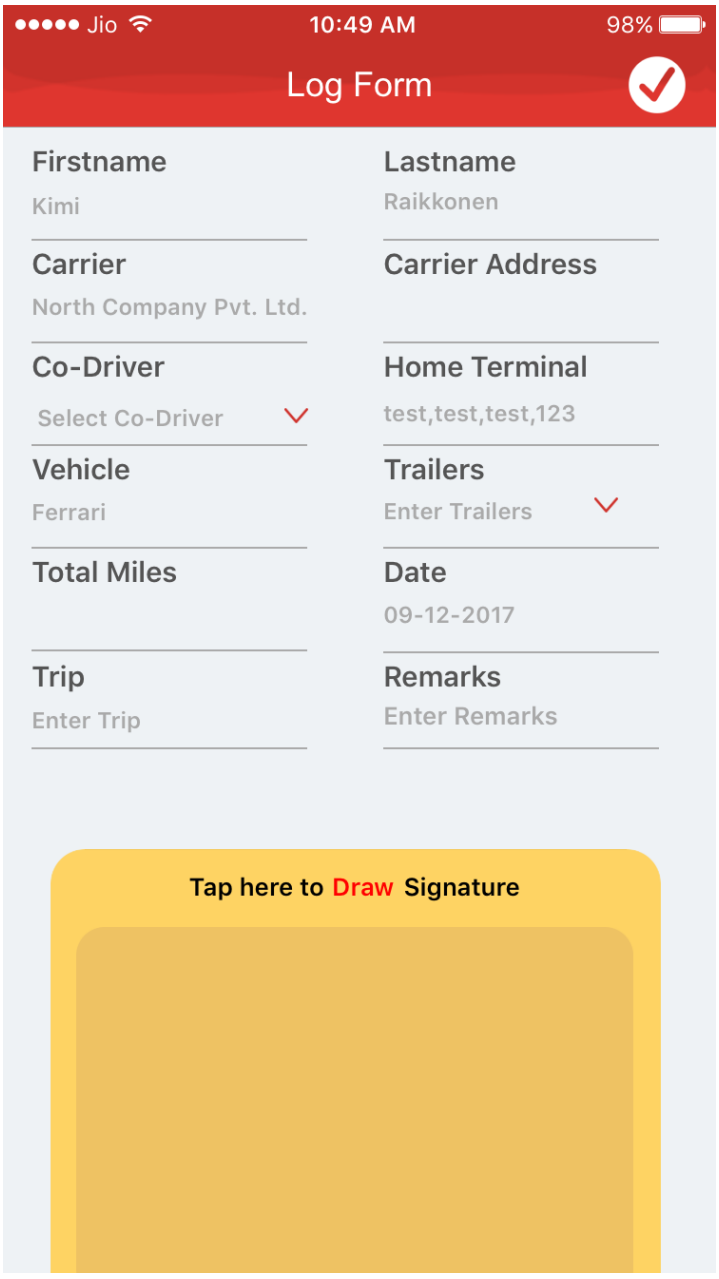
This screen will appear when user clicks on the **Vehicle Inventory** button on the **DVIR** screen. Page shows the list of inventory items available for the vehicle → List allows user to select single or multiple **Inventory Items**, click on the checkbox next to the item.

Save by clicking on the "**check mark**" in the upper right-hand corner of the screen.

Driver Log Form

NOTE: - Every time a User logs in to the application he/she will be asked to verify the previous DVIR, complete the current DVIR and fill the Driver's Log Form.

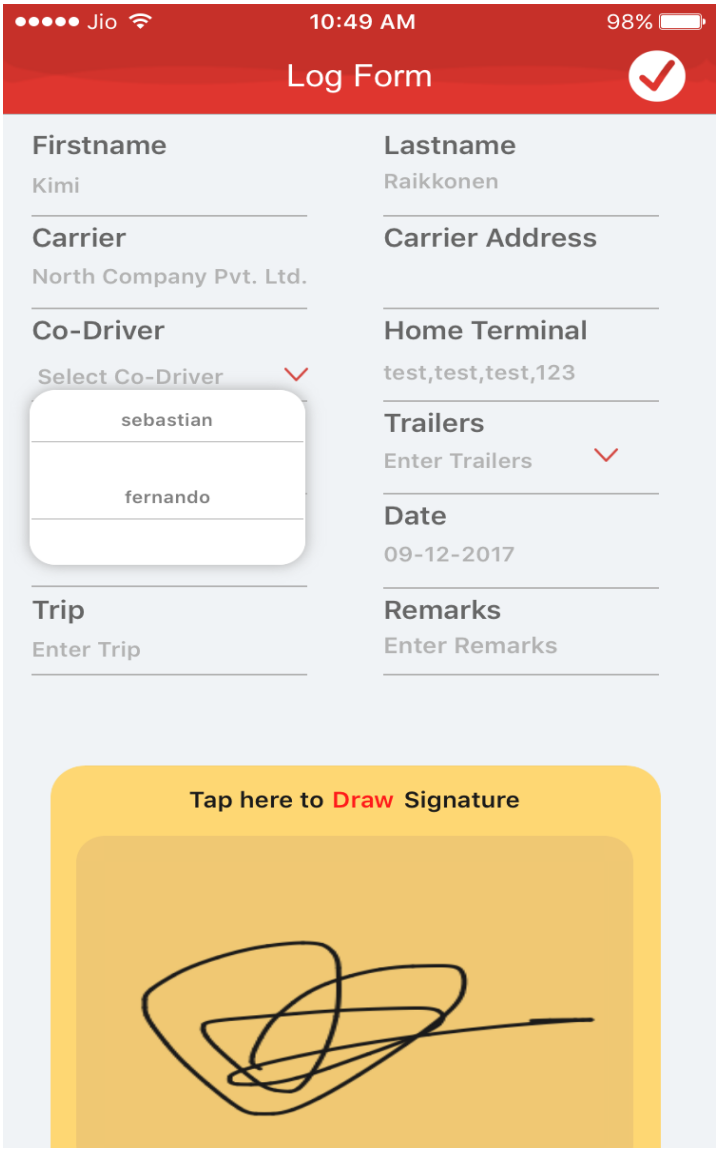
CREATE DRIVER LOG



This log form provides the details of Driver, Co-Driver, Carrier Company, Vehicle, Trailer (if any), Date and Trip.

1. Here you have to select the name of Co-Driver (who will be joining/supporting you on this trip)
2. Select **Trailer** which you will be carrying with your vehicle (This field is not mandatory).
3. Enter trip **Name** or **Number.**
4. You can also enter any remarks about the trip. (This field is also not mandatory to be filled)
5. Verify the **Log** by **signing** the the form. To sign the form click on the yellow box at the bottom of the page.

SELECT CO-DRIVER



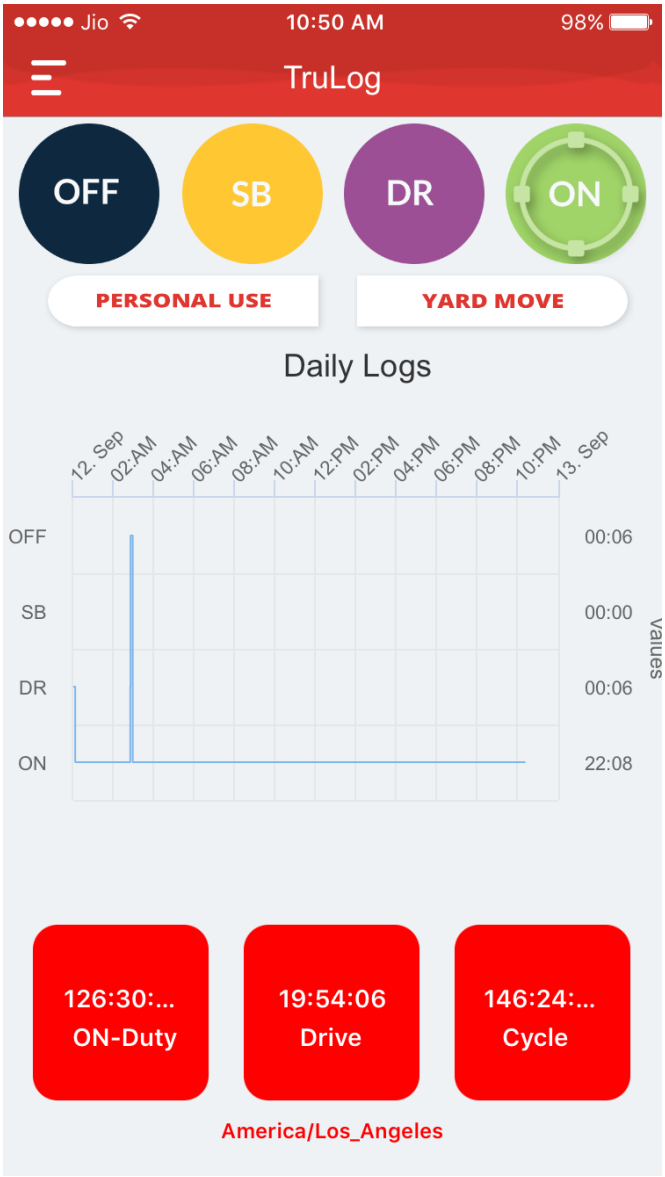
In order to select Co-Driver, click on the text "**Select Co-Driver**". It will open a scroll menu, scroll down the list and find the name of your Co-Driver for this trip. click on the person's name in the list.

User Dashboard

User Dashboard

The TruLog App provides users with their dynamic **Dashboard**, where you can monitor the **Log** information of a complete day in graphical manner.

TruLog Dashboard For Users



There are 6 main modes / Statuses, presented on the top of the Dashboard screen.

- OFF
- SB (Sleeper Berth)
- DR (Driving)
- ON
- Personal Use
- Yard Move

The graph below these boxes shows the real time representation of daily logs submitted by user. Three red colour boxes at the bottom of the screen shows the **On duty** / **Driving** / **Complete** timing cycle of the corresponding user of current week. And Below these red boxes the red colored text shows your current **Timezone.**

NOTE :

1. **Yard Move** and **Personal Use** are two extra statuses/modes, which are provided to some specific users by the carrier company admin/owner.
2. If **Personal Use** mode is active, then the graph will start reading the time in "**OFF"** mode.
3. If **Yard Move** is active, then the graph will start reading the time in "**ON"** mode.

Compliance Mandate for Property-Carrying Operations:

1. 11-Hour Driving Limit -
    a. The Driver should drive a maximum of 11 hours after 10 consecutive hours **OFF** duty mode.

2. 14-Hour Limit -
    a. The Driver should not drive beyond the 14th consecutive hour after coming **ON Duty**, following 10 consecutive hours **OFF** duty. **OFF** duty time does not extend the 14 hour period.

3. 60 / 70 Hour Limits -
    a. The Driver should not drive after 60 / 70 hours **ON Duty** in 7 / 8 consecutive days. Consecutive days means any 7 / 8 day **Rolling** period.

4. Rest Breaks -
    a. The Driver should drive only if 8 hours or less have passed since end of driver's last off-duty or sleeper-berth period of at least 30 minutes. This means that in every 8 hours of consecutive **ON Duty** time period, a driver has to take a **Break** of at least 30 mins.

5. 16-Hour Short Haul Exception -
    a. Driver can **Extend** the 14-hour **ON** duty window by 2 hours once per cycle. But should not extend the **11-hour** driving limit. Drivers can use the exception if **ALL** of the following are met:

i. The driver returns to their work reporting location for that day as well as the previous 5 workdays.
ii. The driver is released from work after coming On Duty within 16 hours.
iii. The driver has not used the 16-hour exception in the previous 6 consecutive days (unless they have used the 34-hour break to restart their weekly cycle).

Compliance Mandate for Passenger-Carrying Operations:

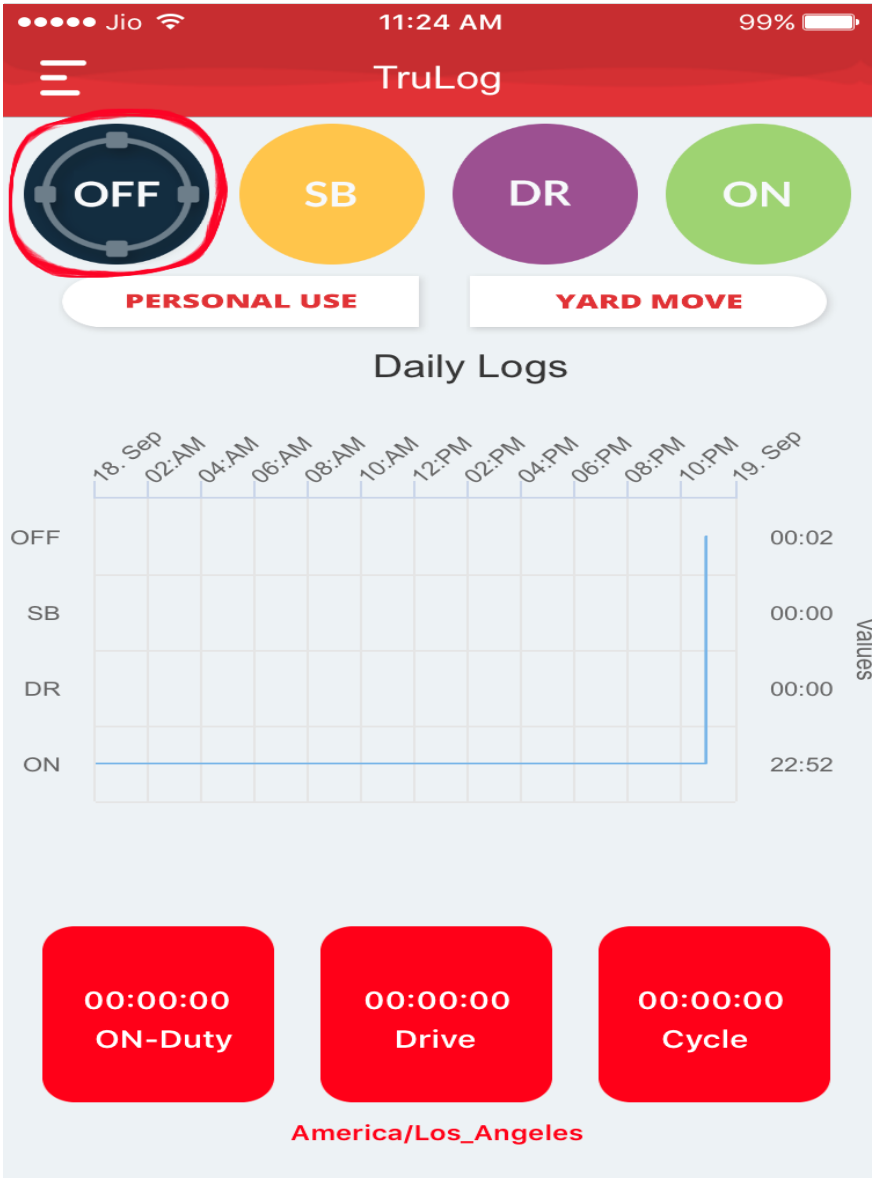
1. 10-Hour Driving Limit -
    a. The Driver should drive a maximum of 10 hours after 8 consecutive hours **OFF** duty.

2. 15-Hour Limit -
    a. The Driver should not drive after having been **ON Duty** for 15 hours, following 8 consecutive hours **OFF Duty** mode. **Off** Duty time is not included in the 15 hour period.

3. 60 / 70 Hour Limits -
    a. The Driver should not drive after 60 / 70 hours **ON Duty** in 7 / 8 consecutive days. Consecutive days means any 7 / 8 day **Rolling** period.

Different Working Statuses Of A Driver

OFF Mode

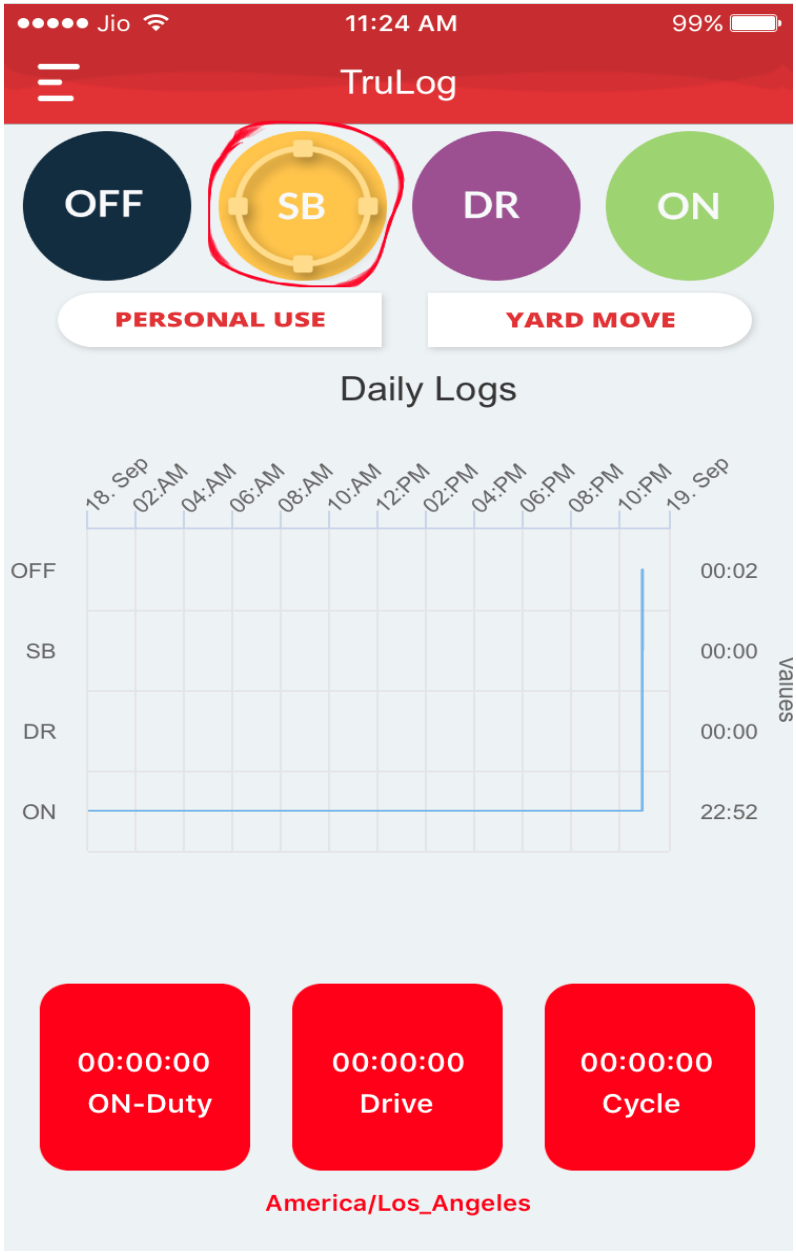


The **OFF** mode of the application implies that the engine of the vehicle is in off state. This mode often comes in following conditions:

a. If the engine is not working.
b. If the ELD device is not connected with the application.

When the "**OFF"** mode is selected, the graph below will start a line. This line shows the time of the day when user was on "**OFF**" mode.

SB Mode (Sleeper Berth)

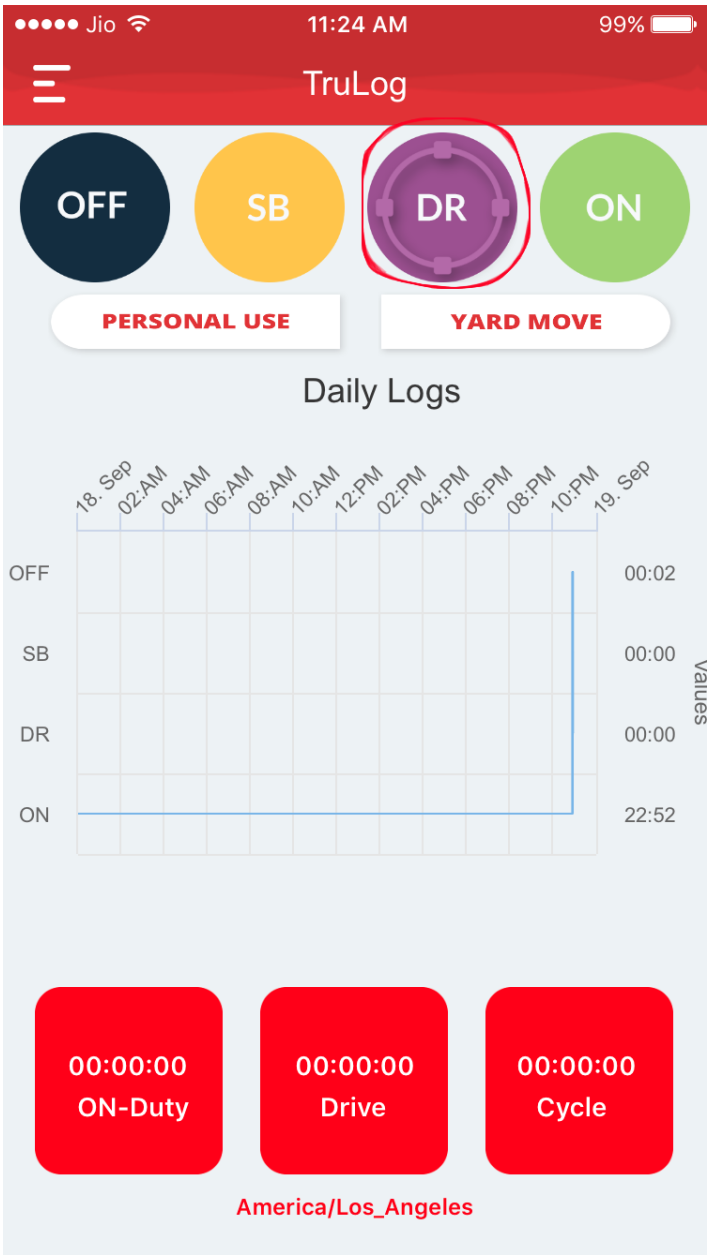


When engine is OFF and User wants to sleep or taking rest. Then user can select the **SB (Sleeper Berth or OFF)** mode. There are few **compliance mandates** for Sleeper Berth, which every driver has to follow.

1. After completing the 14th hour of on duty mode, user should not drive a vehicle. Doing this will be counted as an violation.
2. In order to again drive a vehicle, driver have to take at least 10 hours of rest in either SB or OFF mode.

3. This **Rest** can be in any of the two modes, either **OFF** or **Sleeper Berth (SB)**.

DR Mode

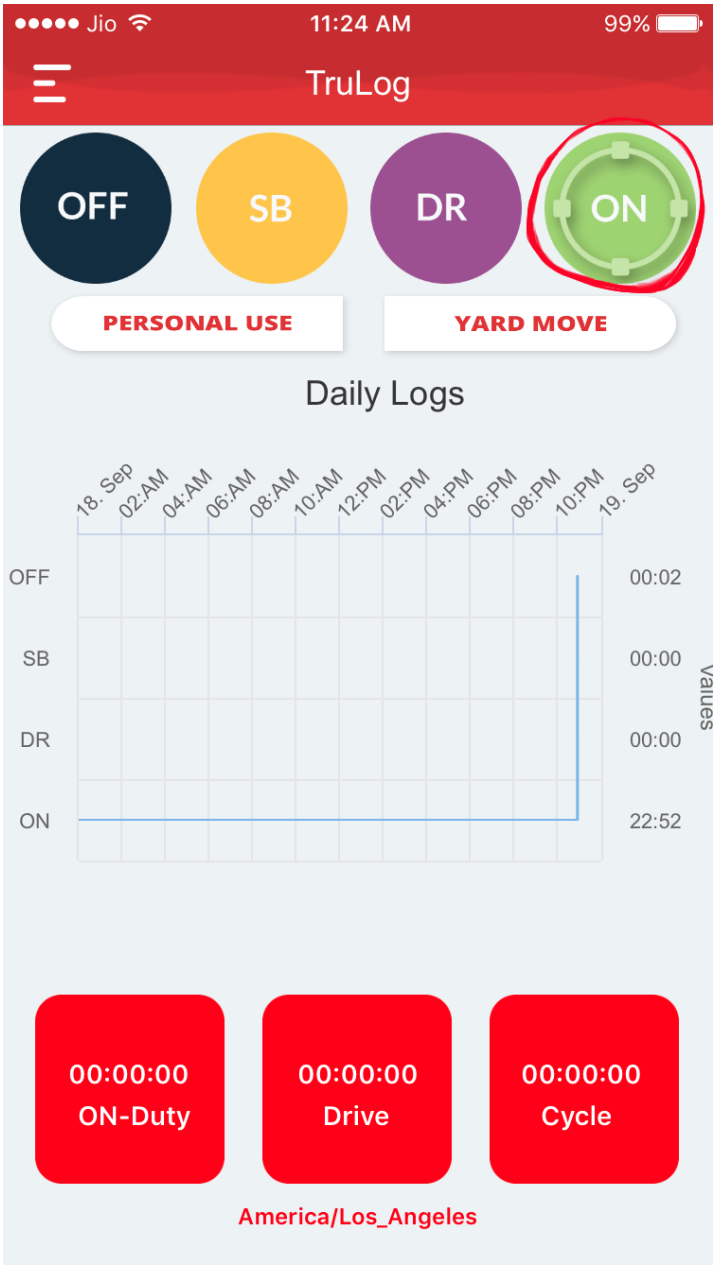


DR symbol implies to Driving mode, this mode automatically becomes active in following conditions:

1. When engine is **ON** (in running state) and **ELD** device is connected to the **iOS Device**.
2. When **ELD** device is sending data to the **TruLog** App. (This means that the **Vehicle** is running with the speed more than **0 miles/hour**).

NOTE : When the data is coming from **ELD** device and **DR** mode is active, at that time You are not allowed to change the "**DR**" mode to any other mode.

ON Mode



ON symbol implies to the ON Duty mode of a user, this mode automatically becomes active in following conditions:

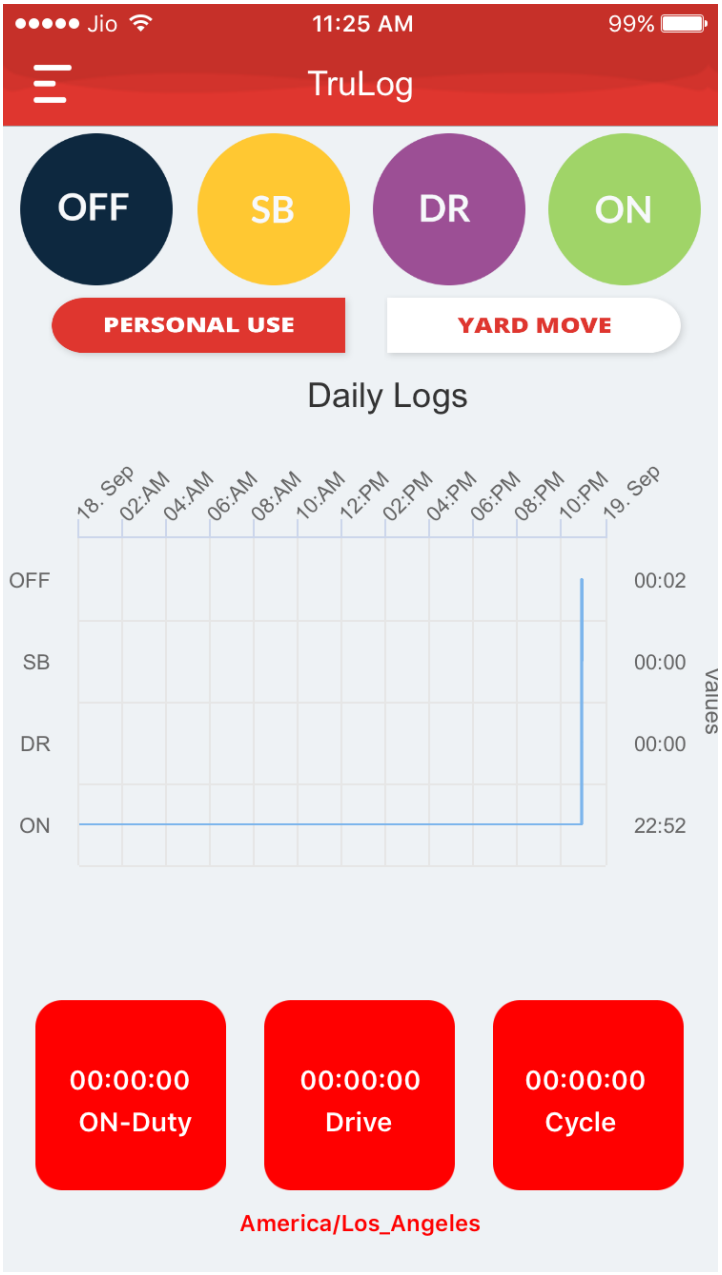
1. **3 Second Rule** -
    a. If DR mode is active but the speed of vehicle is constant (at 0 miles/hour) for consecutive **3 seconds**, then the **TruLog** Application will automatically change

the **DR** mode to **ON** mode. But in this condition system does not allows user to manually change between different modes.

2. **5 Minute Rule** -
    a. If the speed of vehicle is constant (at 0 miles/hour) for consecutive **5 minutes**, then the **TruLog** Application allows user to change between modes manually.

3. If there is no Data coming from **ELD** device.

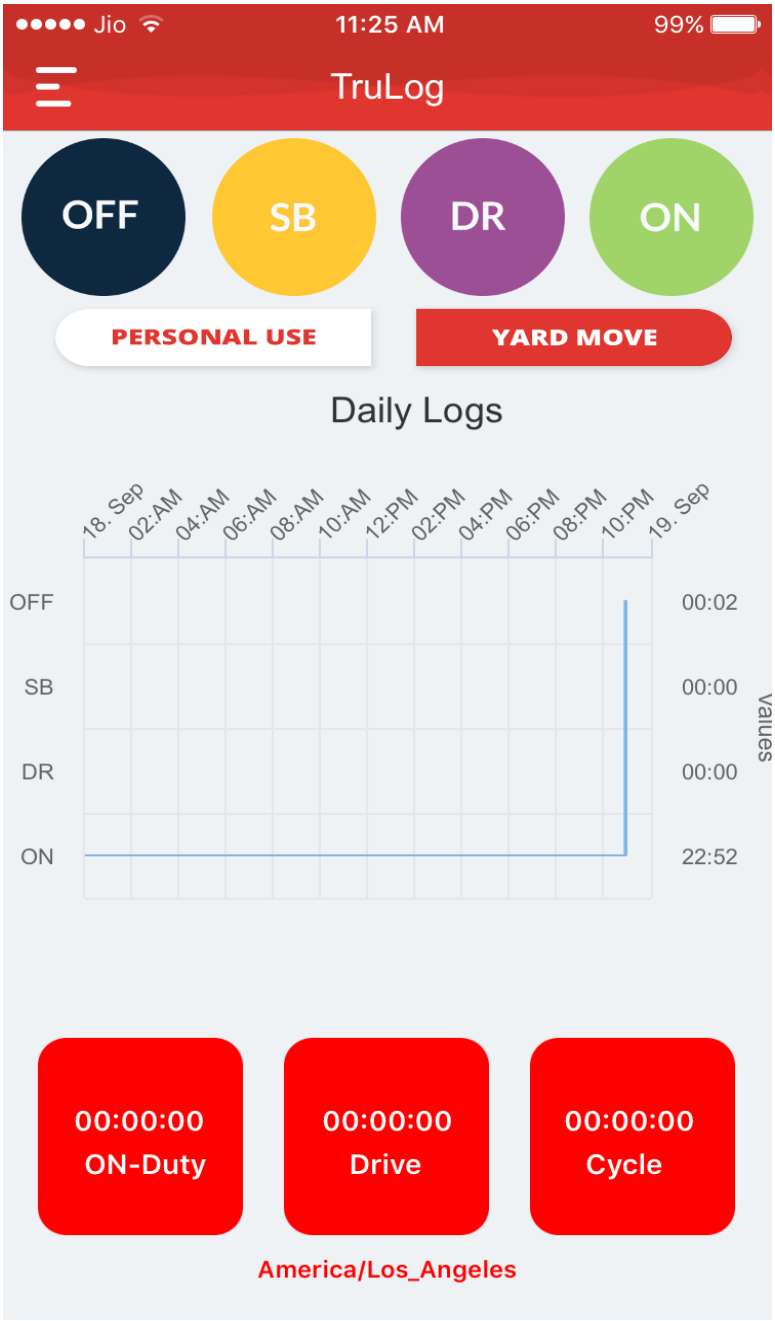
PERSONAL USE



Personal Use mode can only be used if the **DR** mode is not active. To use the **Personal Use** mode click on the text “Personal Use” just below the 4 round shape icons.

NOTE: If user chooses this mode, then the graph will start reading the time in “**OFF”** status.

YARD MOVE



Yard Move mode can only be used if the **DR** mode is not active. To use the **Yard Move** mode click on the text “Yard Mode” just below the 4 round shape icons.

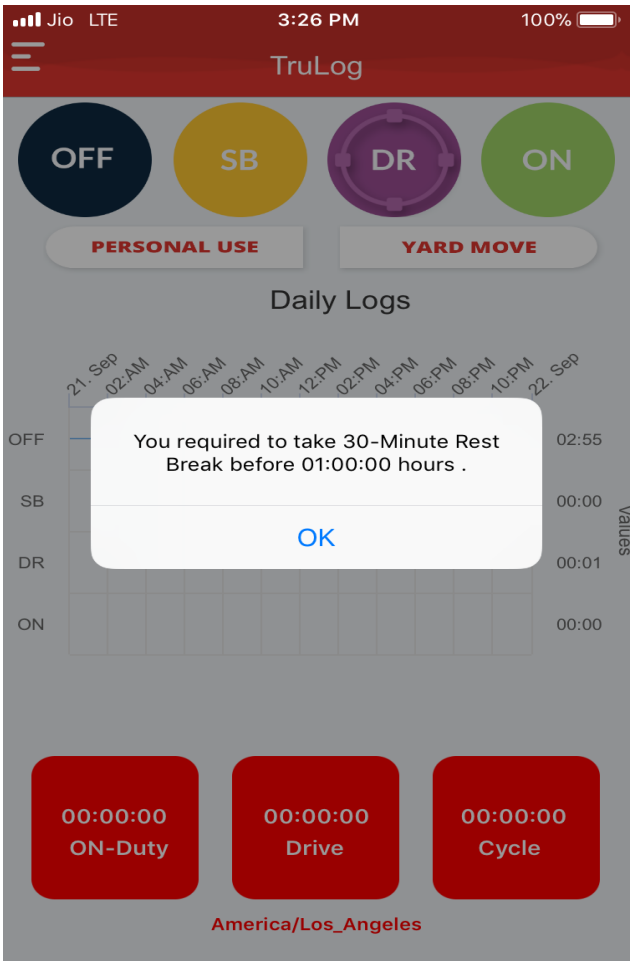
NOTE: If user chooses this mode, then the graph will start reading the time in “**ON”** status.

Notifications and Alerts

The TruLog application provides different **Notifications** and **Alerts** to users, with the sole aim to prevent them from making violation of any **compliance rule**. These notifications are listed below:

1. A **Pop Up** Alert - Before **1 hour** of compliance break in any condition.
2. A **Pop Up** Alert - Before **30 minutes** of compliance break in any condition.
3. If the violation has happened - In this case the **TruLog app** sends notification **email** to the carrier admin.

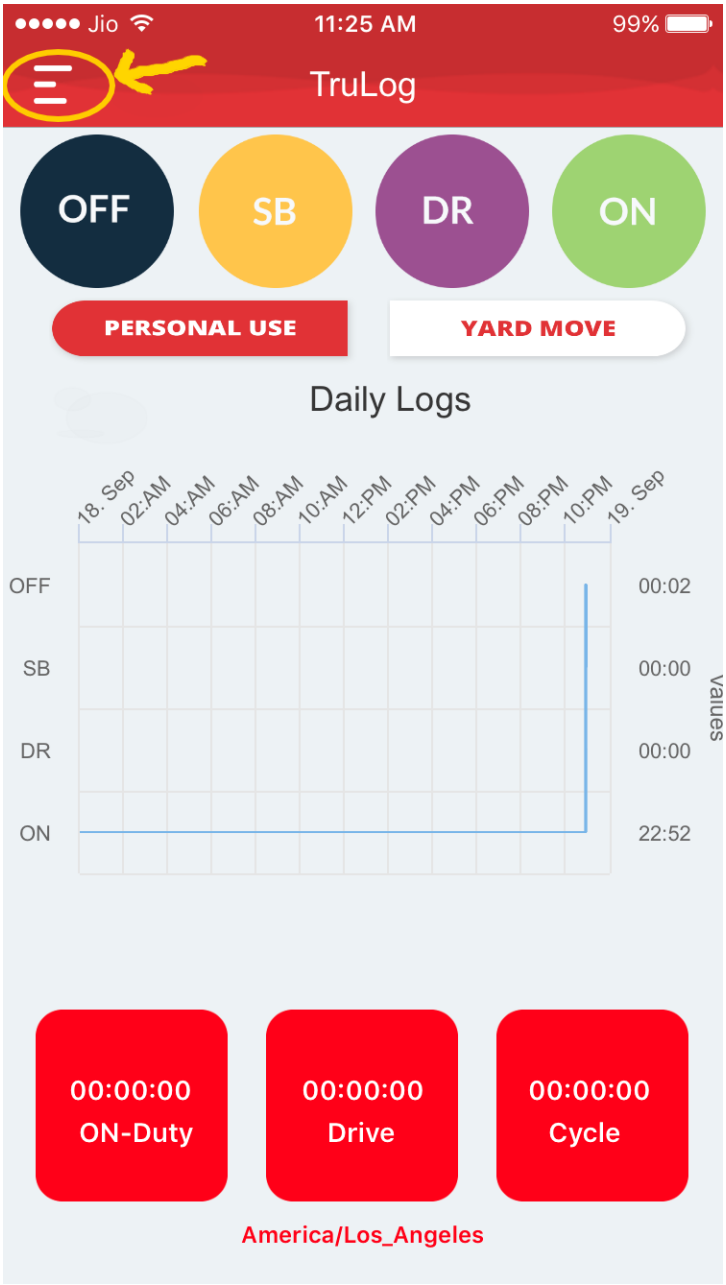
Example Of Alert:



Other Menu

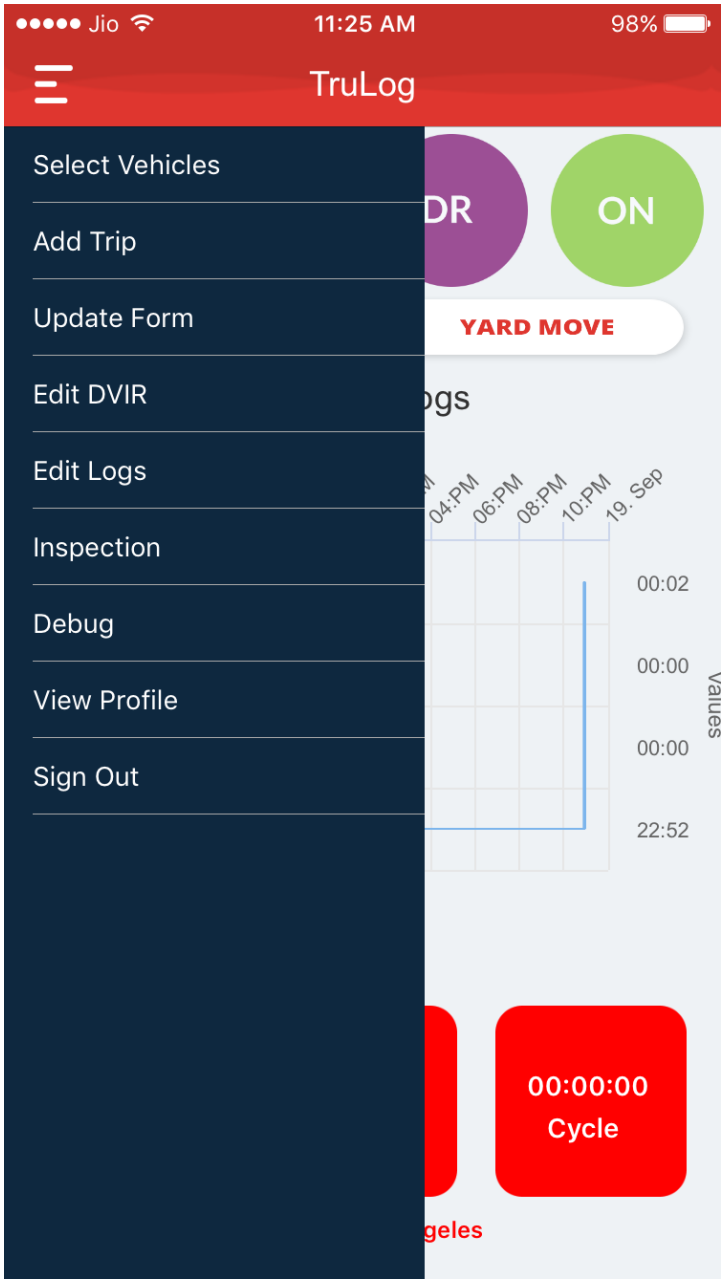
Different Menus TruLog App provides

How to Open Menu Bar



In order to open the **Menu Bar** of the TruLog application, click on the Menu Icon on the Upper left-hand corner of the Screen.

What Options Does Menu Bar Consists

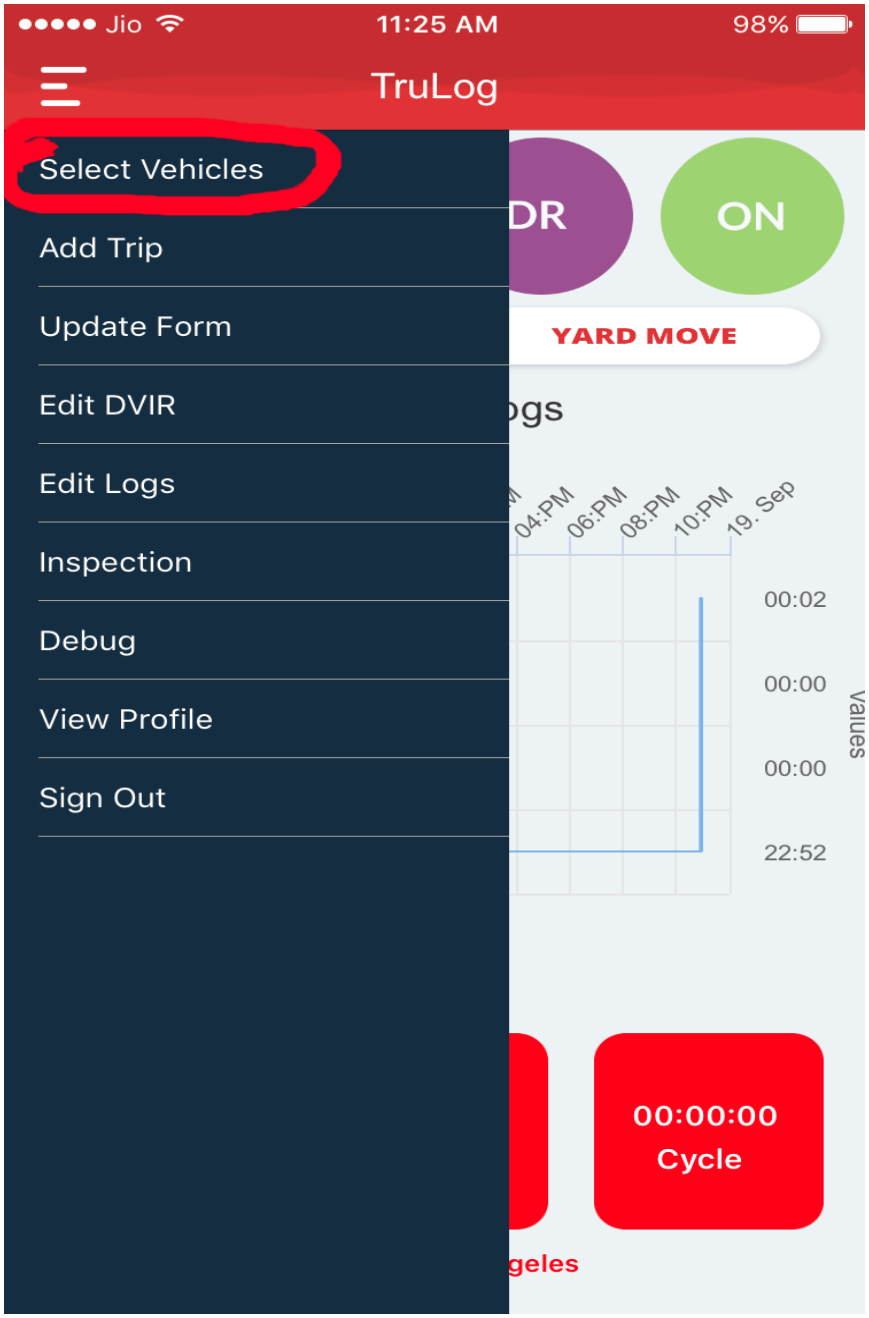


The **TruLog App** provides its users with multiple options, which in one way or another helps users to maintain and monitor proper Logs. These menu options are listed below:

1. Select Vehicle
2. Add Trip
3. Update Form
4. Edit DVIR
5. Edit Logs
6. Inspection
7. Debug

8. View Profile
9. Sign Out

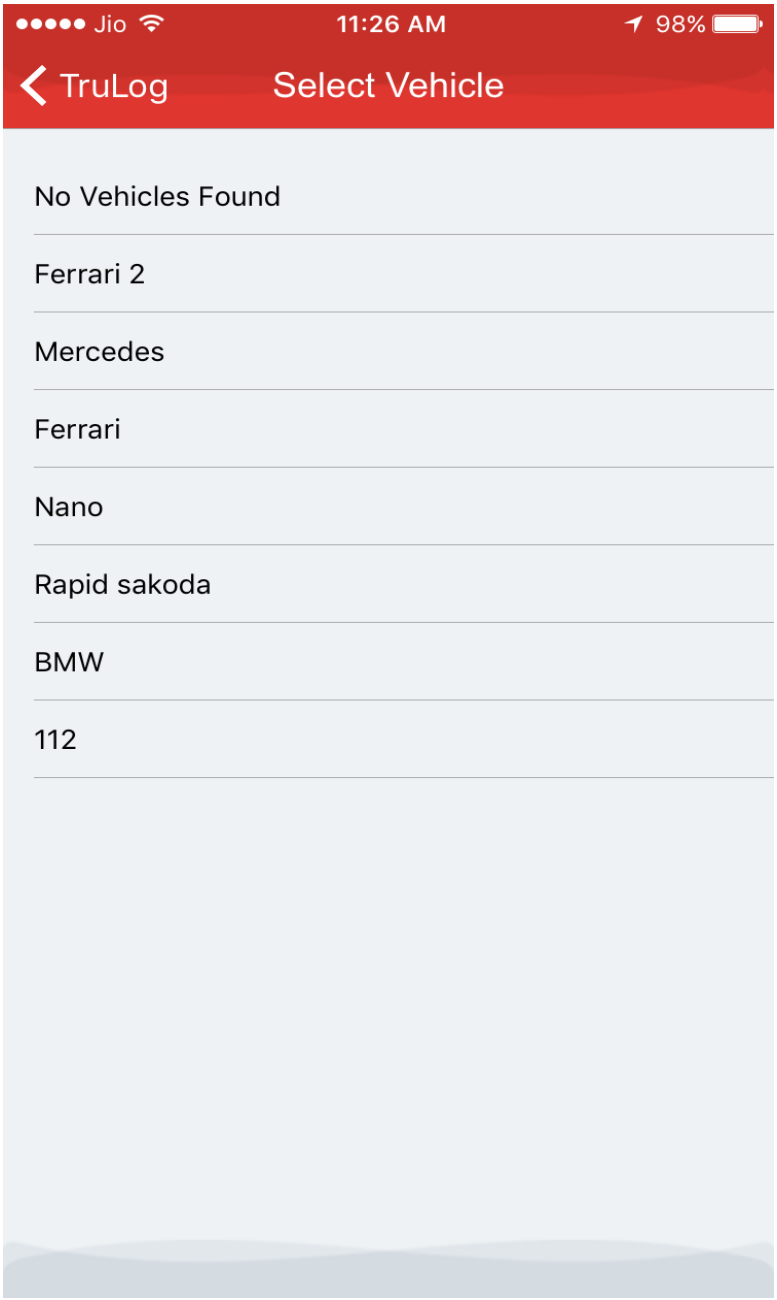
Select Vehicle



This option allows You to stop the currently running Trip right away and start the same trip with any other **vehicle** available for You.

To do this, **click** on the first option in menu "**Select Vehicle**" . This will open the following screen for you.

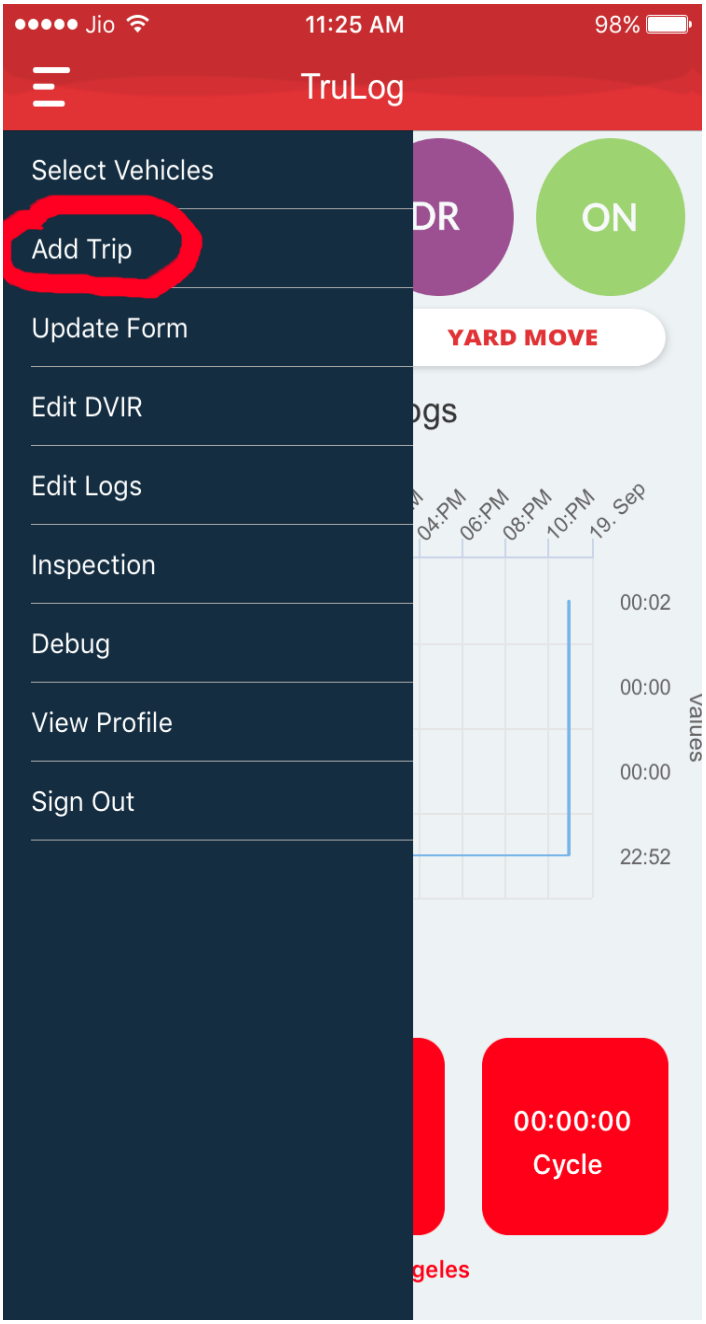
List of Vehicles:



Here you will see the list of all vehicles of your carrier company. **Select the vehicle** you will be using in this trip.

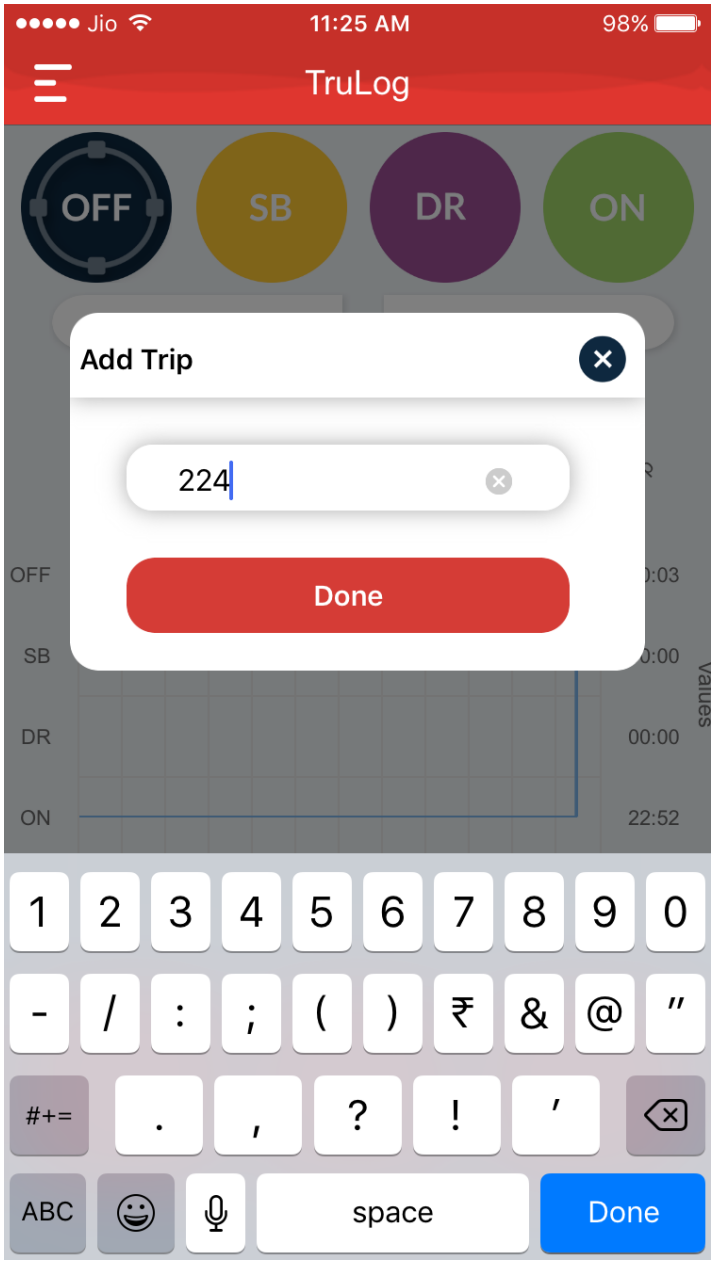
1. After selecting the vehicle you will be again asked to choose between two options **ELD / Time Card.**
2. After selecting the option you will have to go through the same process of **verifying previous DVIR**, **Filling new DVIR** and **Log form**. Then after this you will be redirected to your **dashboard**.

ADD TRIP



click on **Add Trip** option in the **menu** bar to add the name or number of the next trip you will be going on.

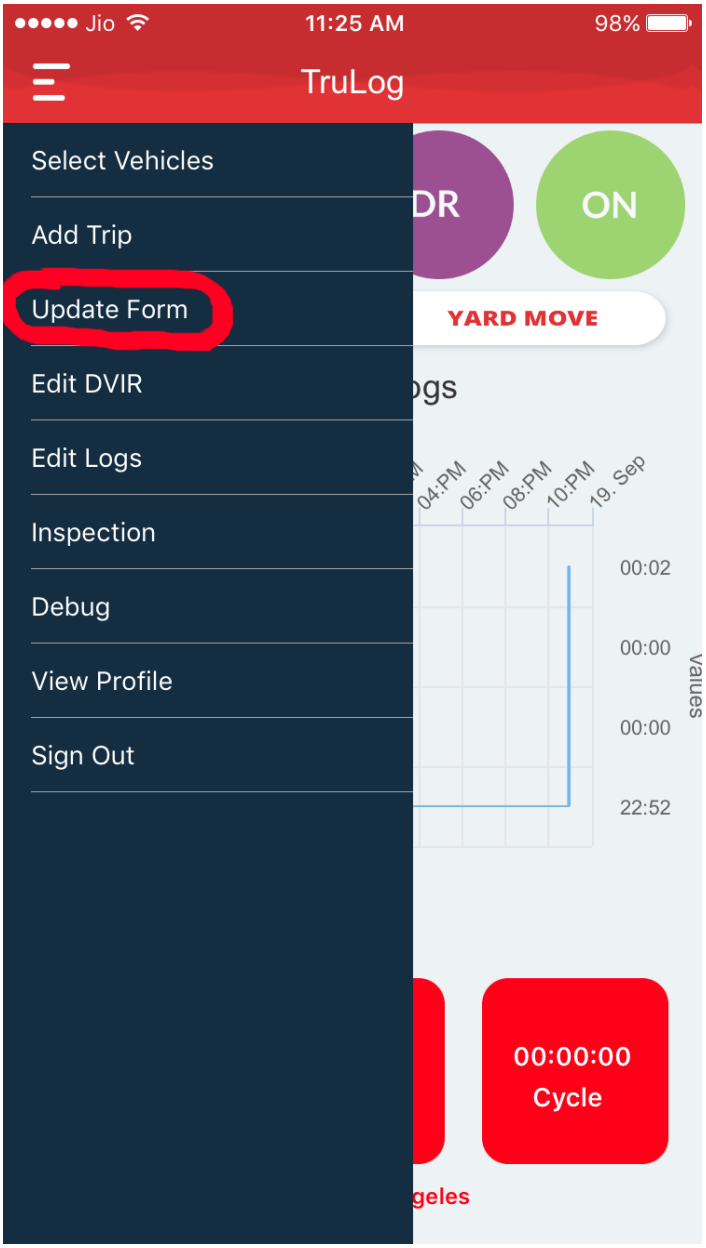
Clicking on the Add Trip option will open the following screen:



1. To Save the trip's name/number **click** on the text box just above the red coloured done button.
2. This will open the keyboard, enter the **Trip's name/number.**
3. click on "**Done**" button to save.

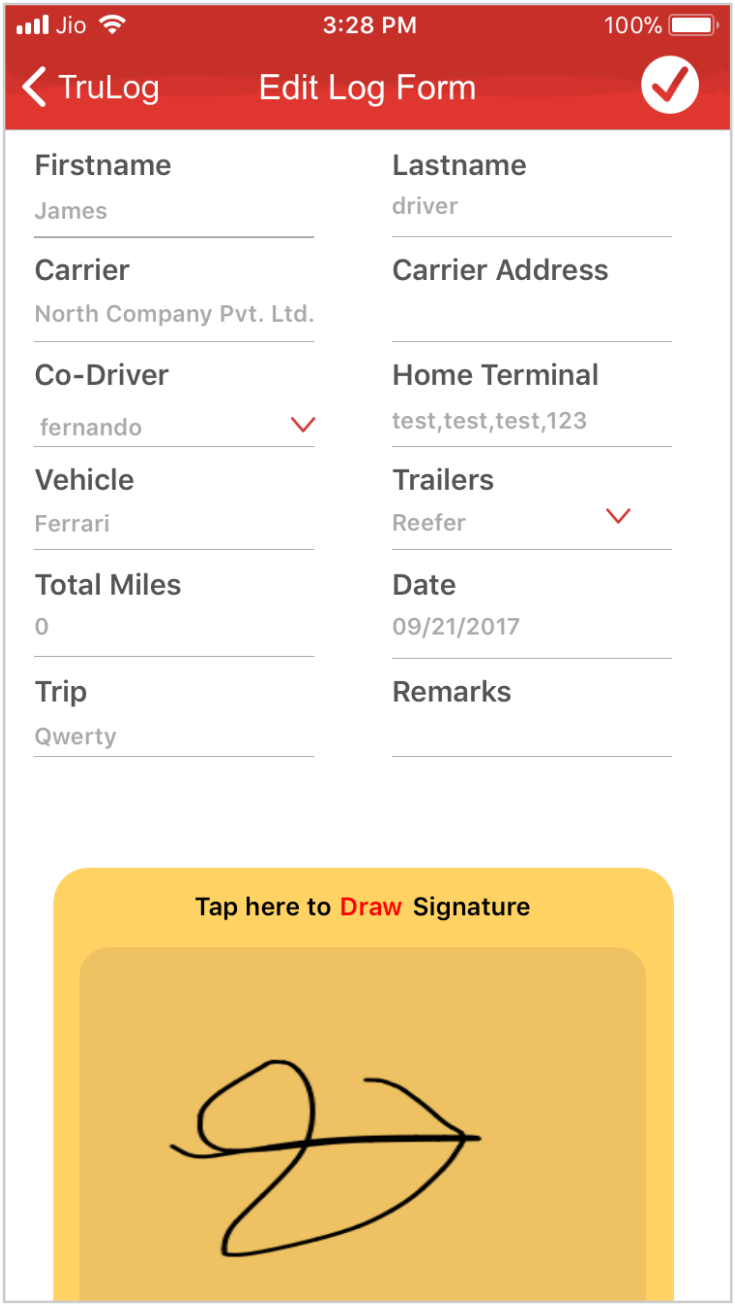
UPDATE LOG FORM

This "**Update Log Form"** option allows users to view and edit the last Log form he/she have submitted while entering into the **TruLog** application.



1. Go to the menu options.
2. click on the third menu option i.e. **Update Form**.
3. It will redirect you to the Log form You have filled and submitted.

UPDATE LOG FORM SCREEN



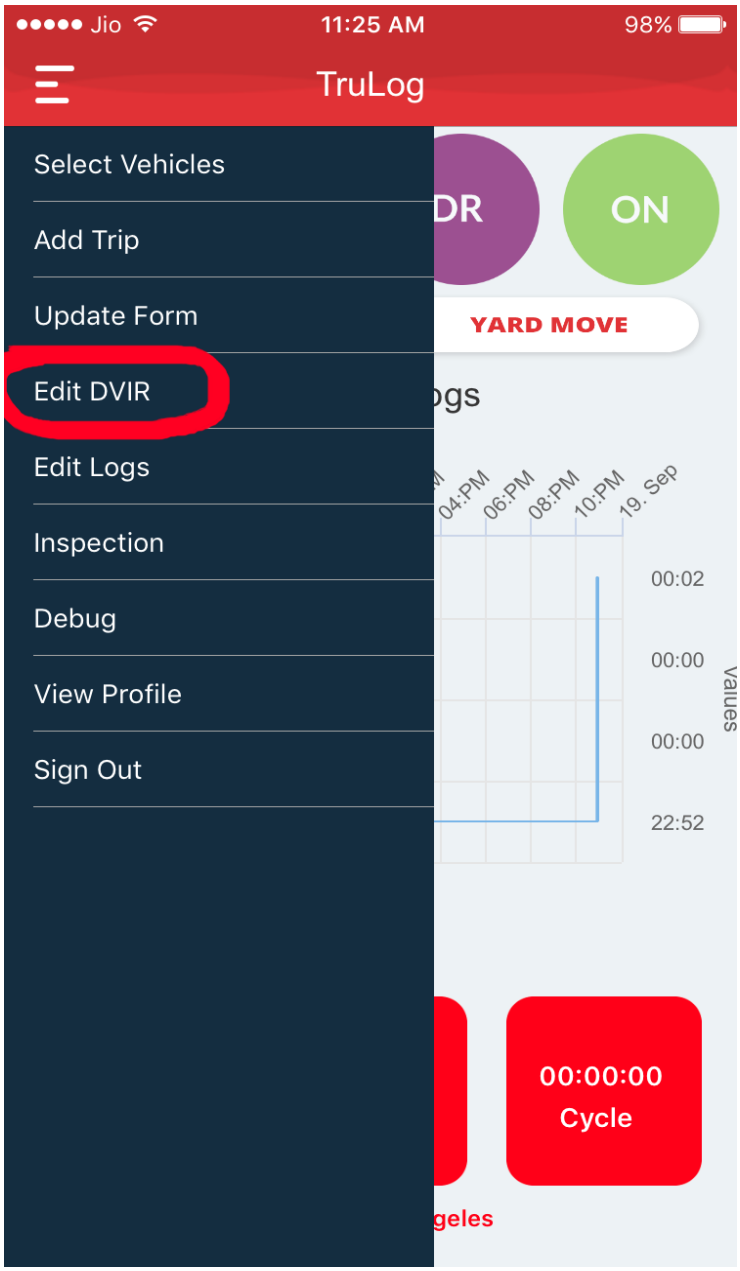
Screen allows you to do following things:

1. You can edit the name of co-driver.
2. Can add / edit the trailer you are taking with you.
3. Can edit the trip name / number.
4. Can add and edit remarks.
5. Verify the log form by signing it.

6. To save the changes click on the check mark at the top right corner of the screen.

EDIT DVIR

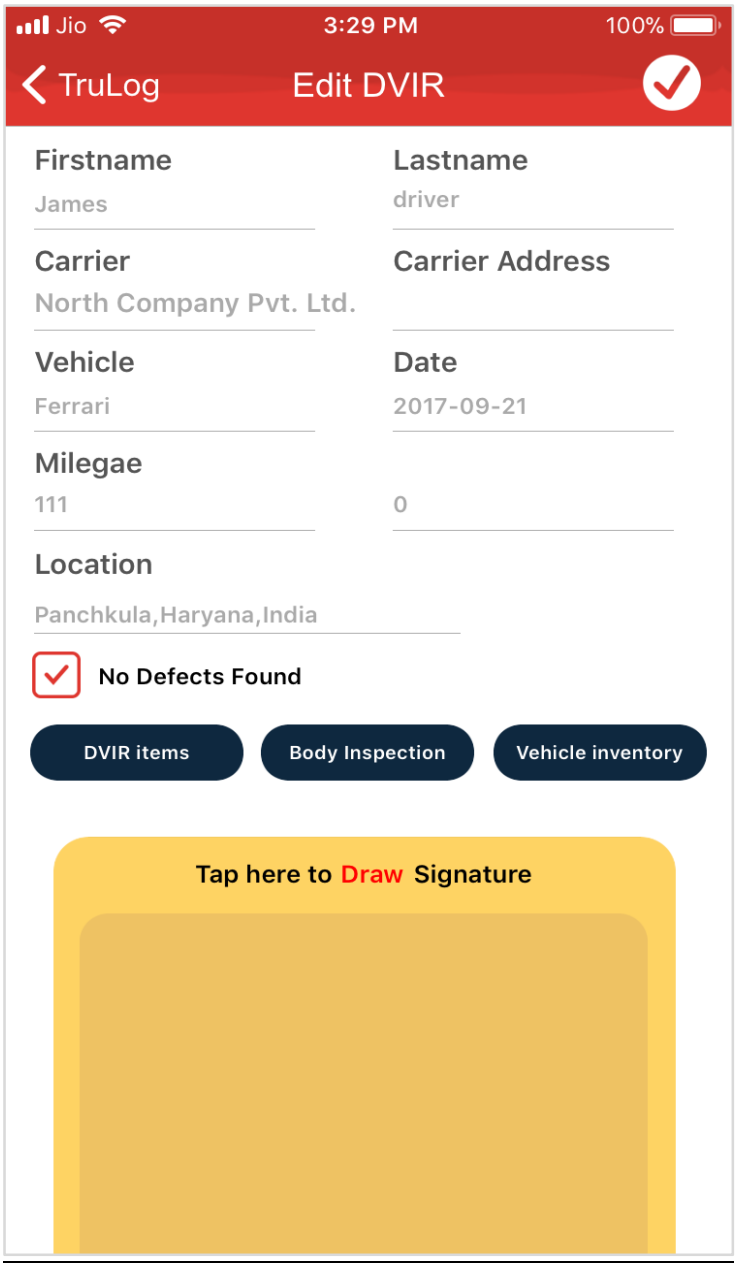
This "**Edit DVIR"** option allows users to view and edit the last DVIR form he/she have submitted while entering into the **TruLog** application.



1. Go to the menu options.
2. click on the fourth menu option i.e. **Edit DVIR**.

3. It will redirect you to the DVIR form You have filled and submitted.

EDIT DVIR SCREEN



Screen allows you to do following things:

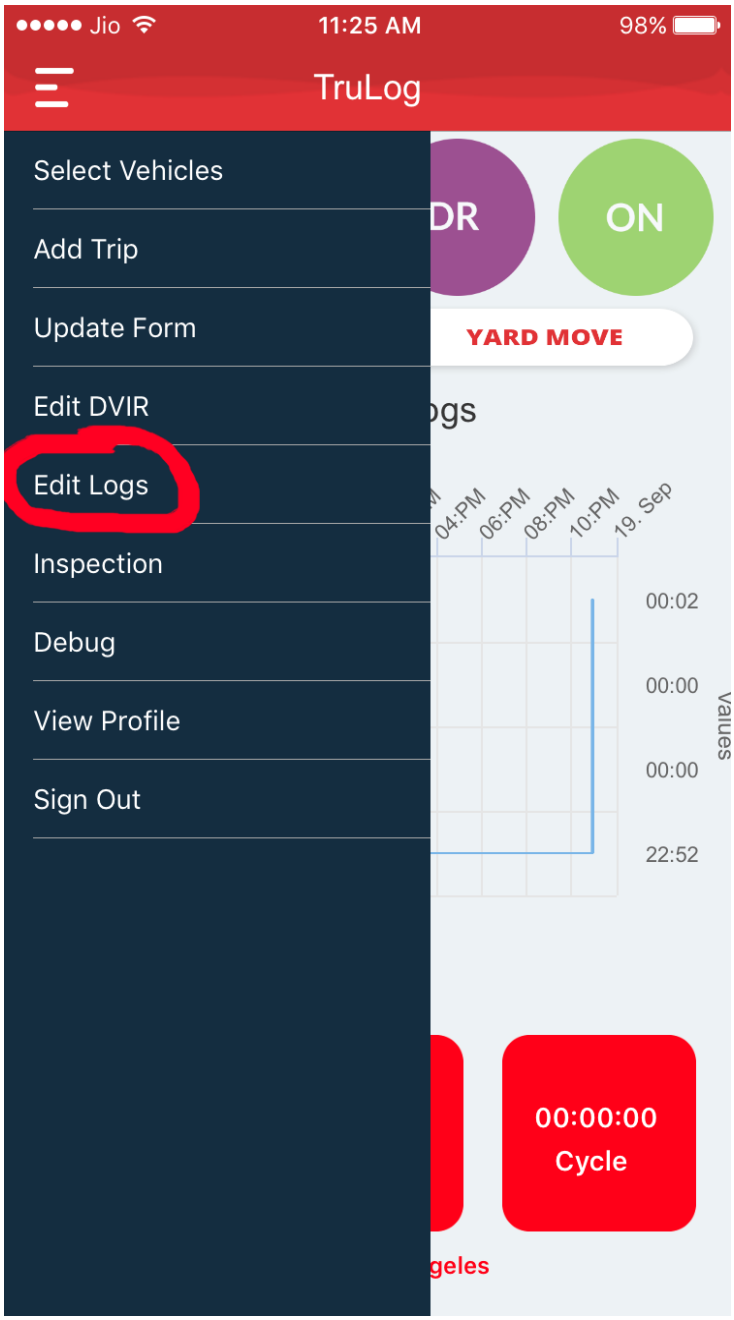
1. You can edit the Milage (Start Odometer Reading).
2. Can edit the Location.
3. Can add / edit DVIR items.
4. Can add / edit Vehicle Inventory.

5. To save the changes click on the check mark at the top right corner of the screen.

Monitor Your Weekly Log

This option helps the **TruLog** Application **users** to edit their log reports of **Previous Seven** days.

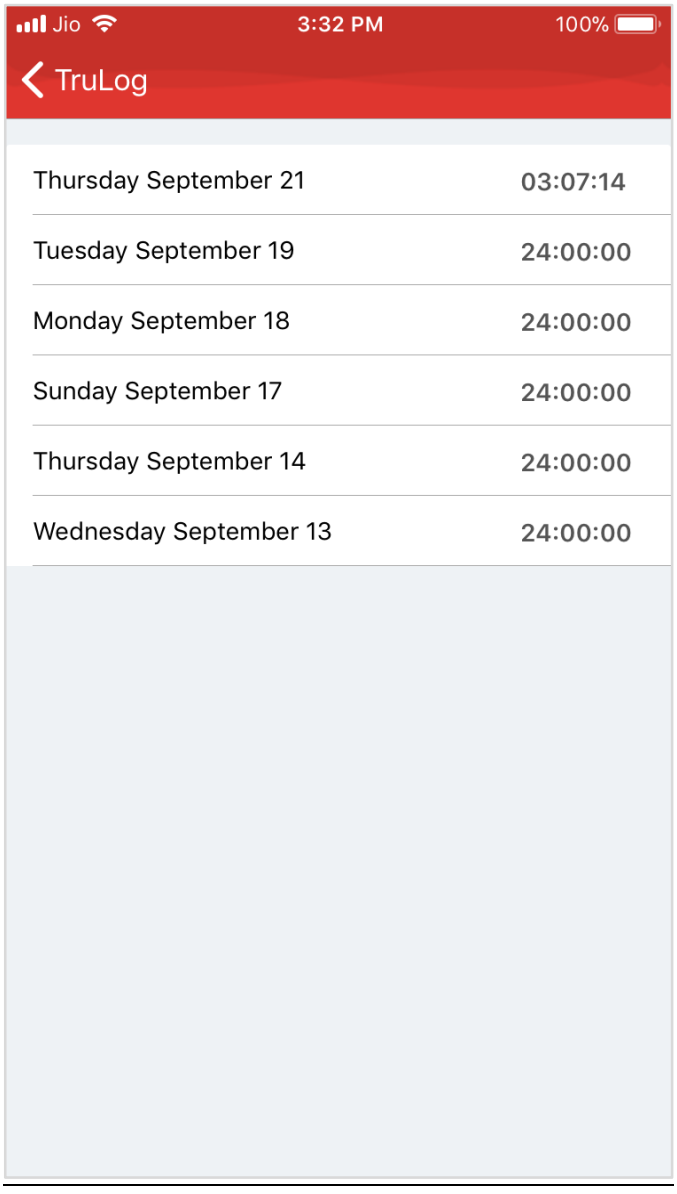
EDIT LOGS



In order to edit your logs Follow the following Steps:

1. Open the **menu** Bar.
2. click the fifth option named as "**Edit Logs**".

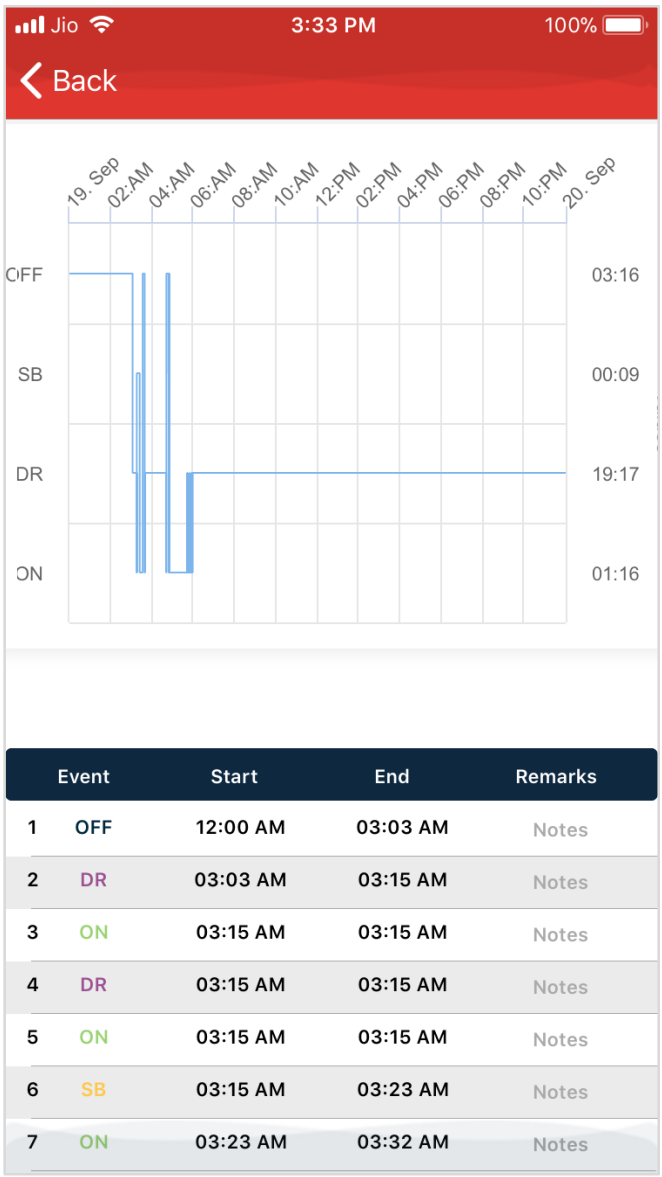
List Of LOGS



The list of previous seven days of **User Logs** will be available here in this screen.

→ To open the Log, just **click** on the the day/date in the list.
→ This will redirect you to the following screen.

LOG VIEW



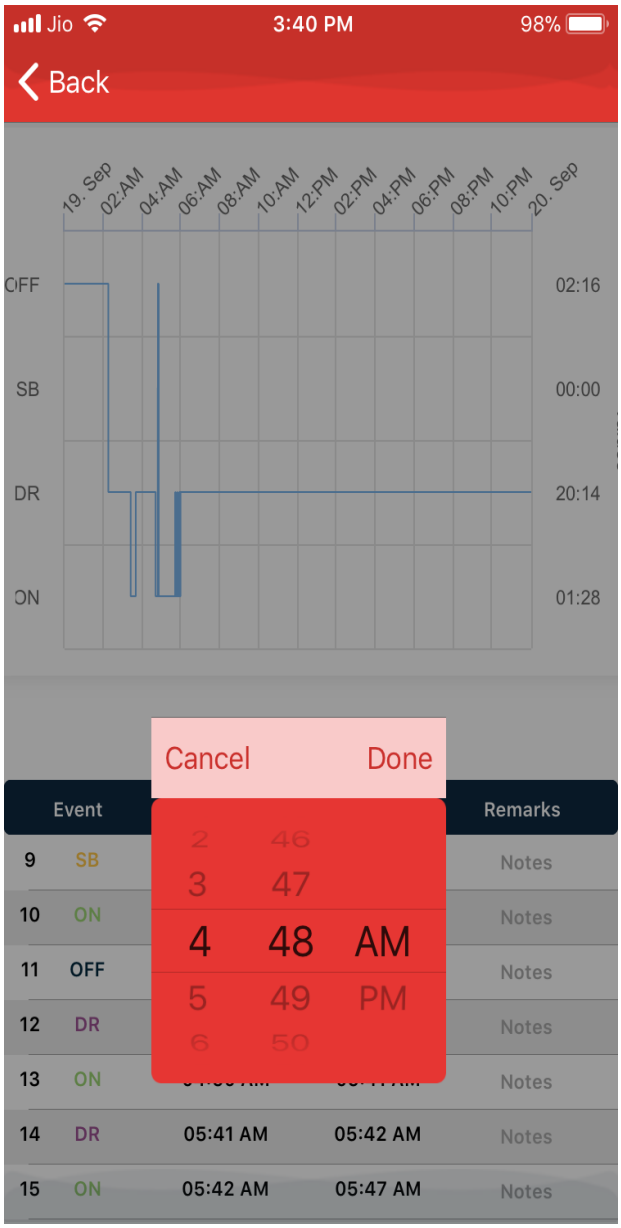
	Event	Start	End	Remarks
1	OFF	12:00 AM	03:03 AM	Notes
2	DR	03:03 AM	03:15 AM	Notes
3	ON	03:15 AM	03:15 AM	Notes
4	DR	03:15 AM	03:15 AM	Notes
5	ON	03:15 AM	03:15 AM	Notes
6	SB	03:15 AM	03:23 AM	Notes
7	ON	03:23 AM	03:32 AM	Notes

TruLog Application allows you to perform following tasks on your previous "**7 days**" logs :

1. Edit **Event/Mode** - User are allowed to change **all** the working Modes/Events **except** the **DR** mode.
2. Edit their **Start** and **End** Time - User can edit the Start and End time of any mode except the **DR** mode. For further rules please follow next image.

3. Add or Edit **Remarks** to every event

How To Edit Start or End Time Of Different Modes/Events



To Change/Edit the **timings** of events or modes perform the following steps:

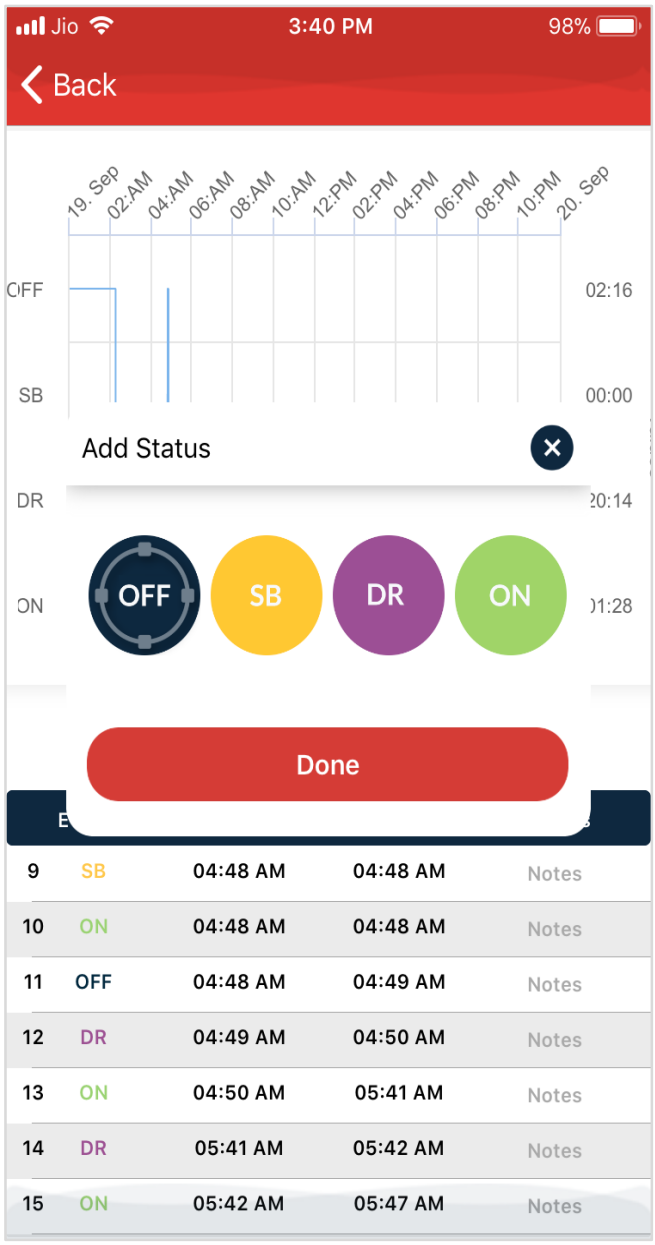
1. click on the **Start** or **End Time** which you want to edit. This will prompt a Pop up window.

2. Set the timings of your choice.
3. click on **Done** button to save the changes.
4. click on cancel to **exit** the Pop up.

There are few Rules or Restrictions, which a user have to follow while editing the timings of Events/Modes:

- User is not allowed to increase the end timing of any mode which is placed just before the **DR** (Driving) mode.
- User is not allowed to decrease the start timing of any mode which is placed just after the **DR** (Driving) mode.
- **Start time** of any mode can not be set **greater** than its **End Time**.
- **End time** of any mode can not be set **lesser** than its **Start time.**

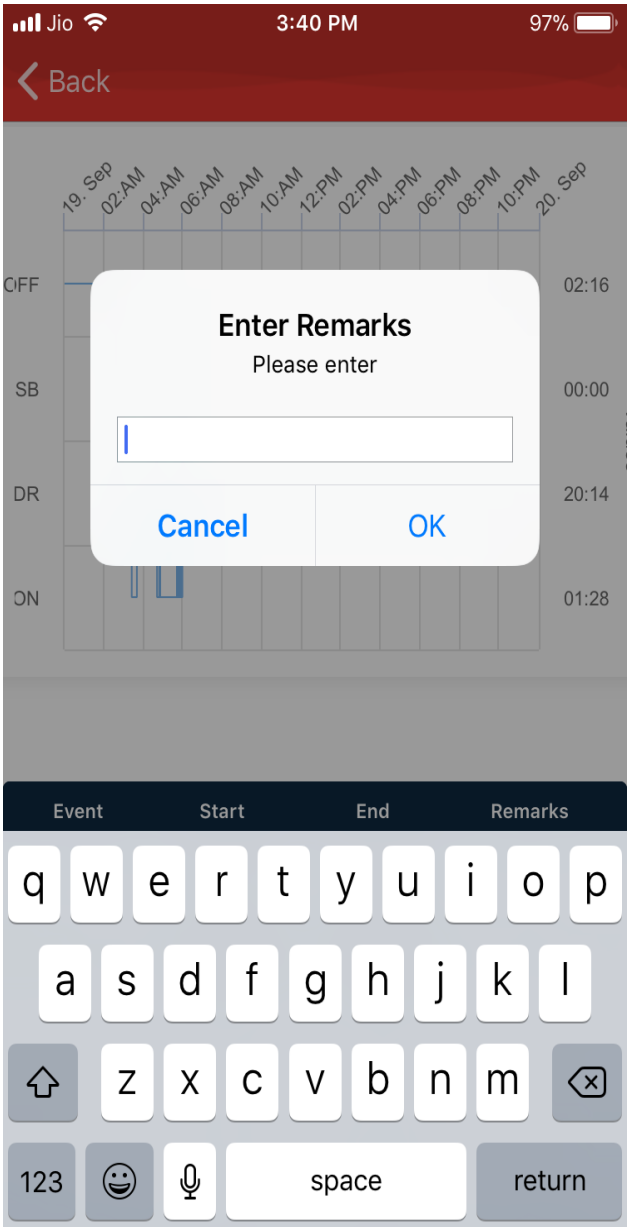
How To Edit Different Modes/Events



To Change/Edit the Events Or Modes perform the following steps:

1. click on the **Name** of that event**.** This will prompt a Pop up window with all four statuses.
2. click on the **mode/event** you want to select.
3. click on **Done** button to save the changes.
4. click on Cross icon on the top right corner of the Pop up to **exit** the Pop up.

How To Edit or Add Remarks To Events/Modes



To enter or edit **Remarks** perform the following steps:

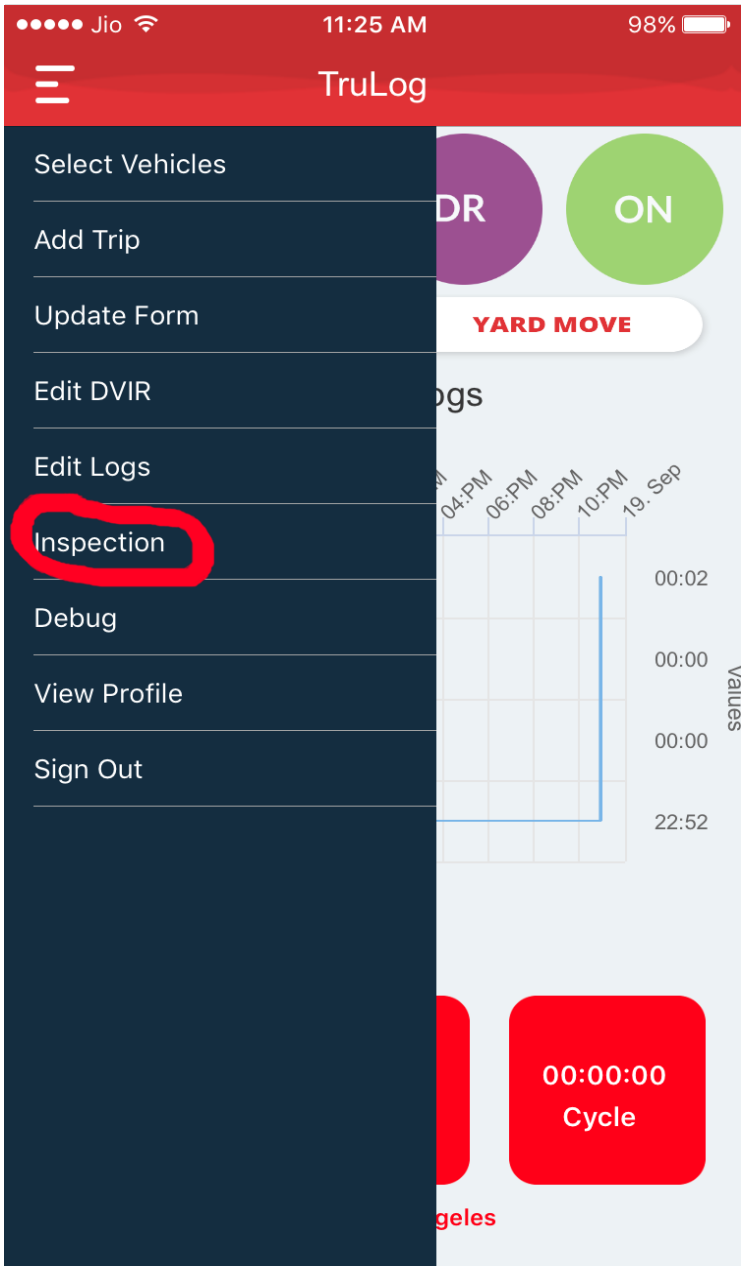
1. click on the "**Notes**" text written at the end of every **row**. This will prompt a small **Pop up** such as shown in above image.
2. click on the blank input box to open the **keyboard**.
3. Enter your **Remarks/Notes**.
4. click on **Ok** button to save remarks.
5. click on **Cancel** button to exit the Pop up.

ROADSIDE INSPECTIONS

How To Handle Roadside Inspection

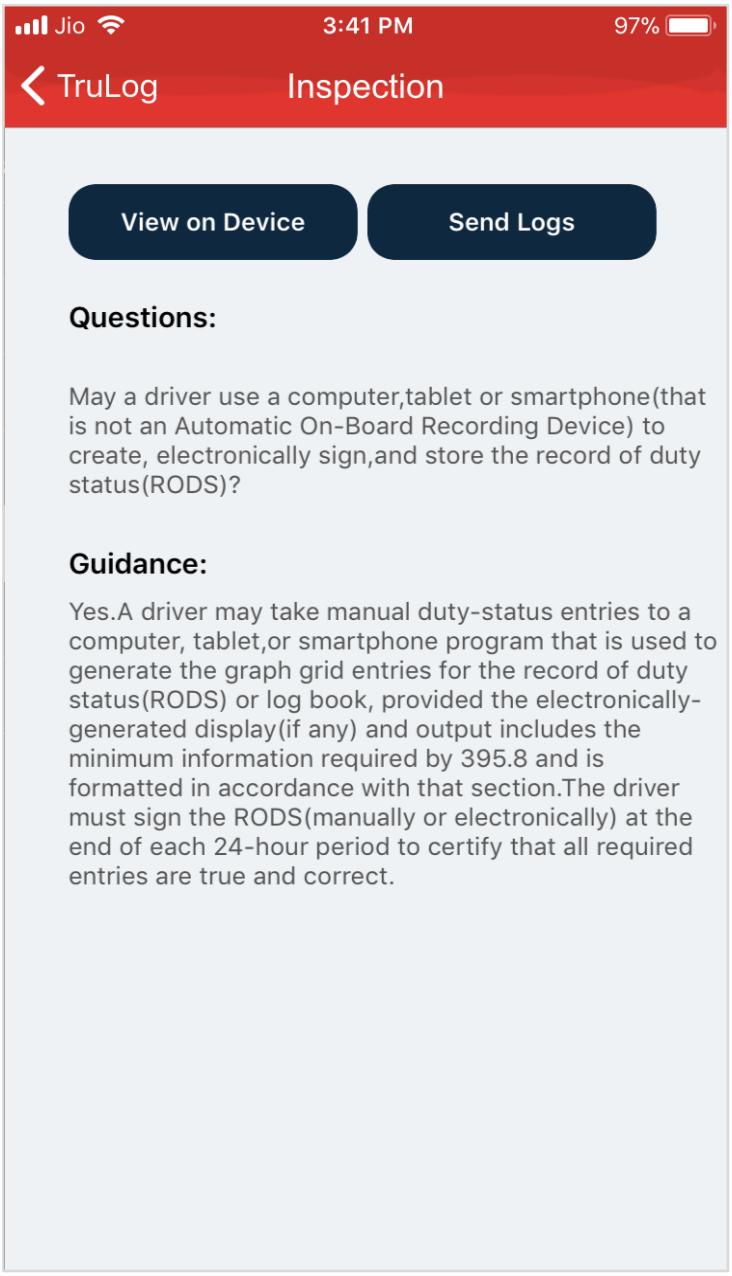
INSPECTION

What if an Inspector/checker stops your vehicle and asks you to show him your Driving Log Report?



At the time of roadside checks/inspections You can use this menu option "**Inspection**" provided by the TruLog Application.

→ Select "**Inspection"** option from the Menu Bar. Once Inspection is selected, you will be prompted to following screen:

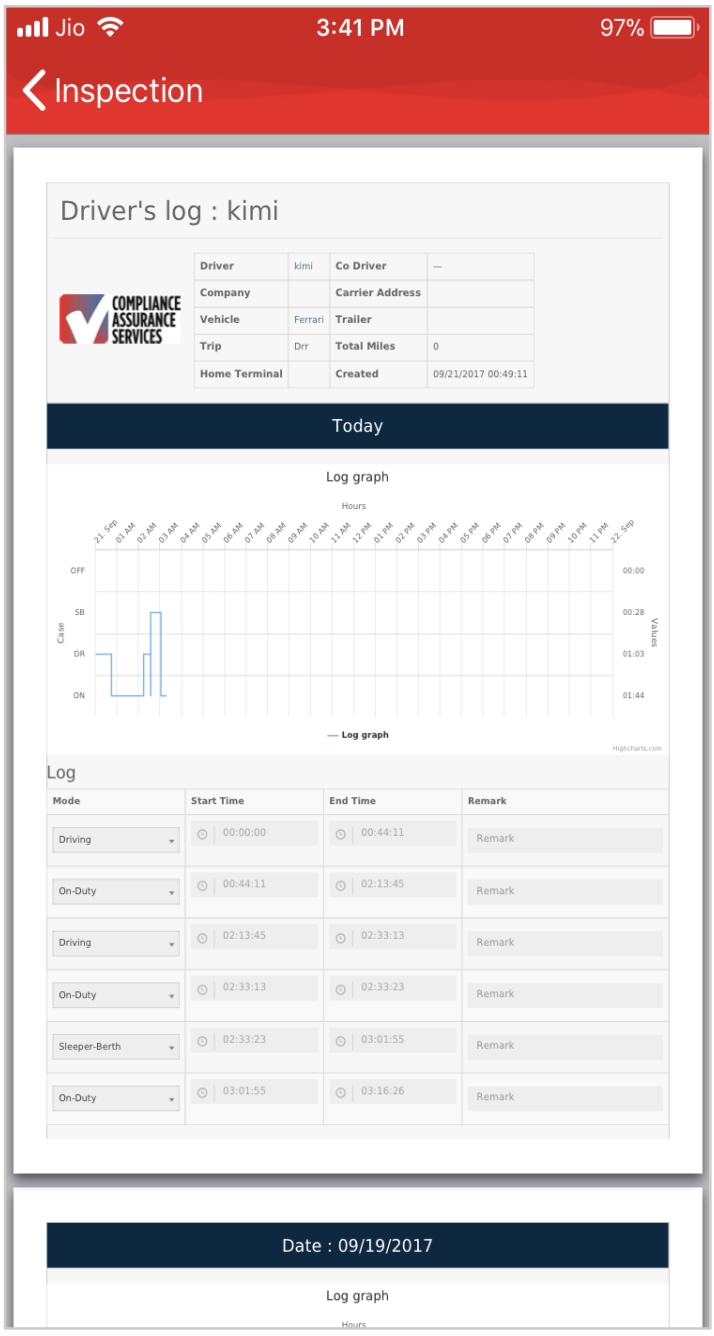


Here you are provided with two options : -

1. View On Device
2. Send Logs

View Inspection Report On Device

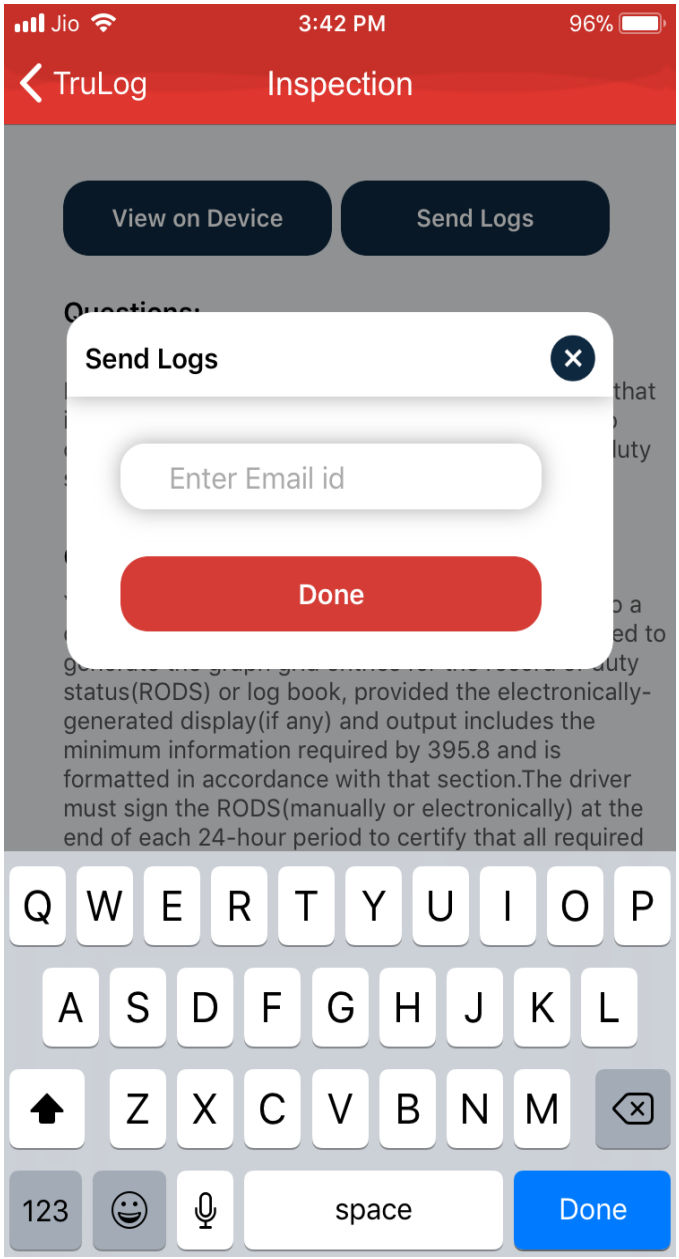
To open your log report on your device just click on the **View On Device** button on the top left side of the Inspection menu screen.



This is how your **Log Report** will look, You can show this report to the **Inspector** for verification.

NOTE: - This report also consists of all the violations done by user.

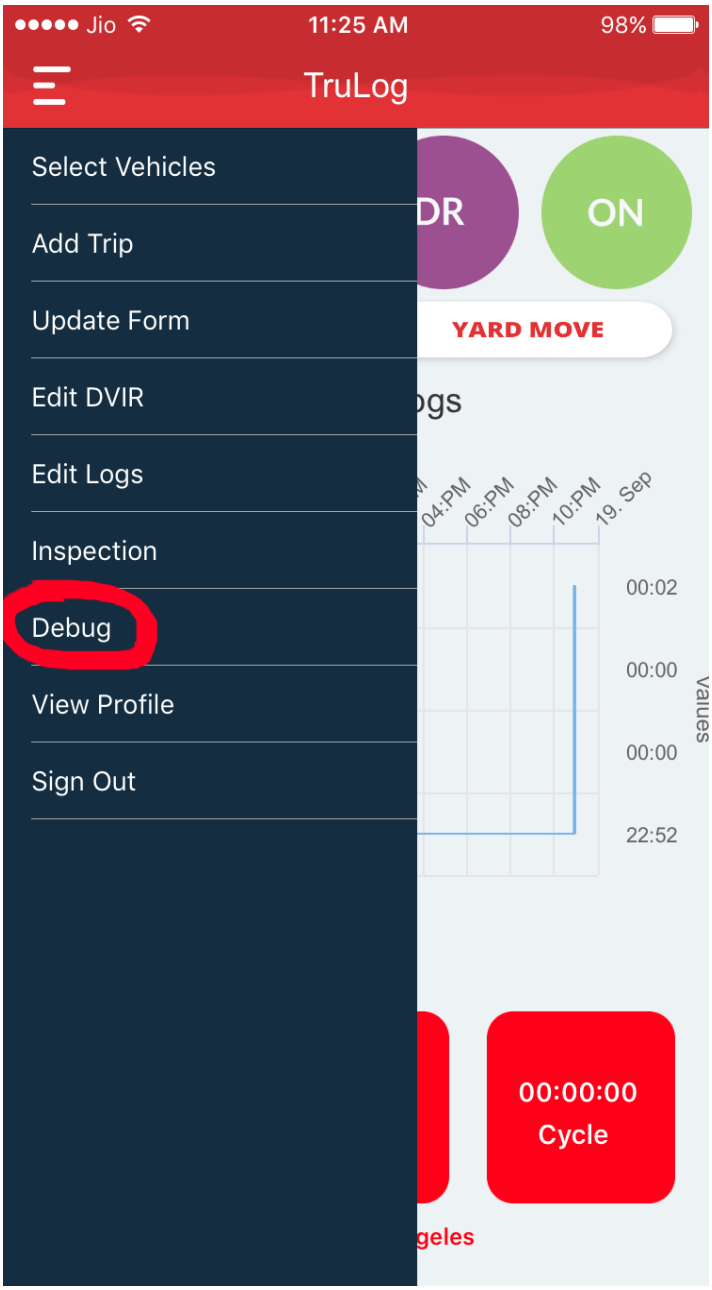
Send Inspection Report To Email



1. click on enter email id text, it will open the keypad of your **iOS device**.
2. Enter the **email id** to which you want to send the **Log report**.
3. click on the **Done** button to **Send** the report.

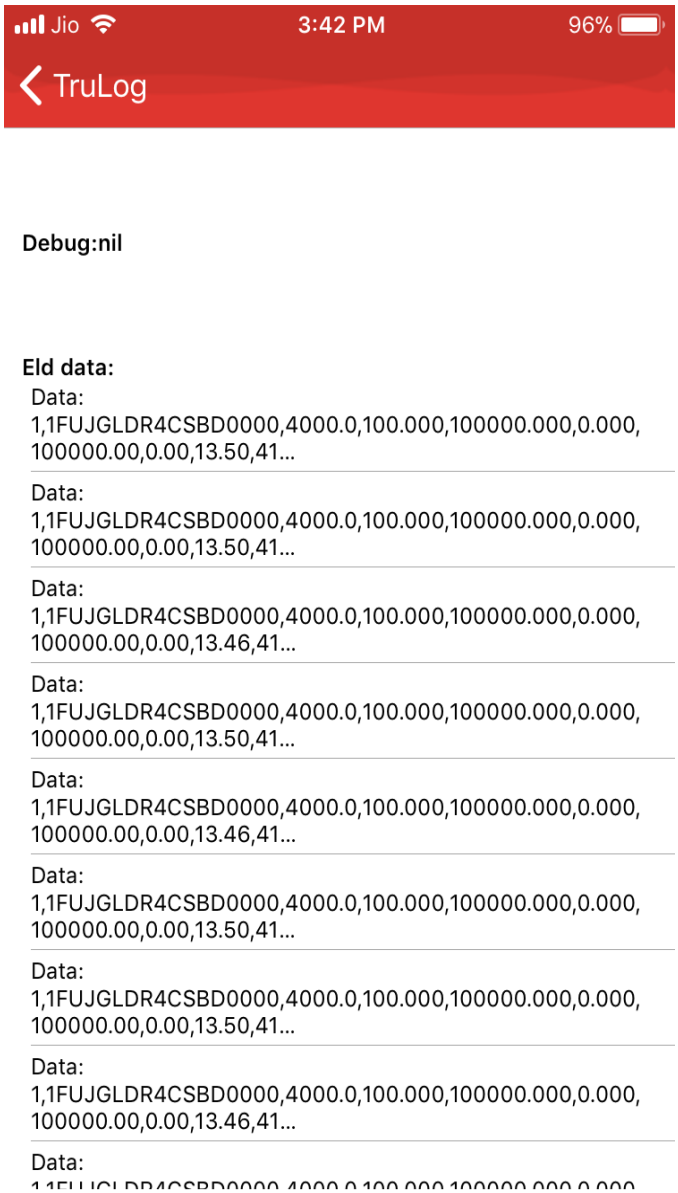
NOTE: You can also send this report to multiple persons at one time, for this just enter the email addresses of recipients with a comma in between their email Id's.

DEBUG

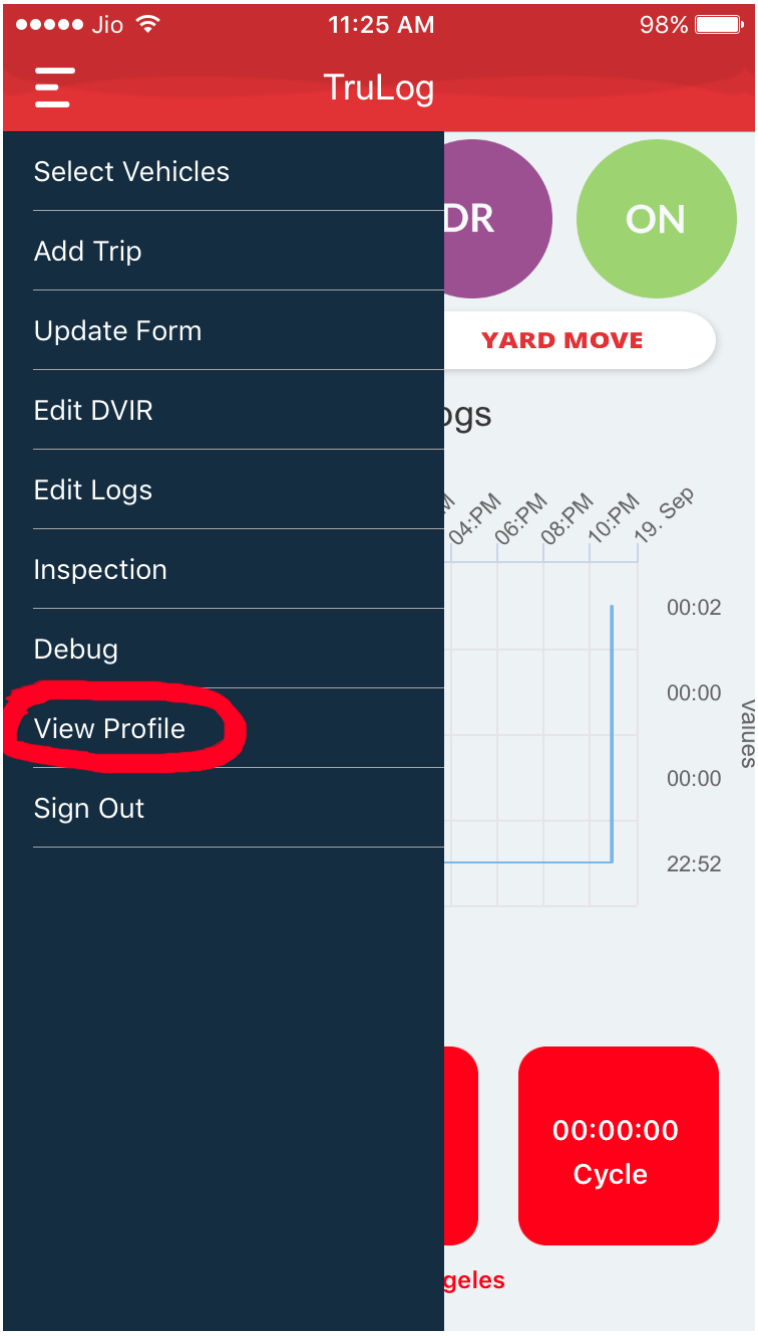


NOTE: - This option helps technical support team of TruLog to test the Application. If there is any problem with the working of the application or if there is any problem in connecting with the ELD device, Than at that time support team uses this option.

How Does This Debug Option Looks



View Profile

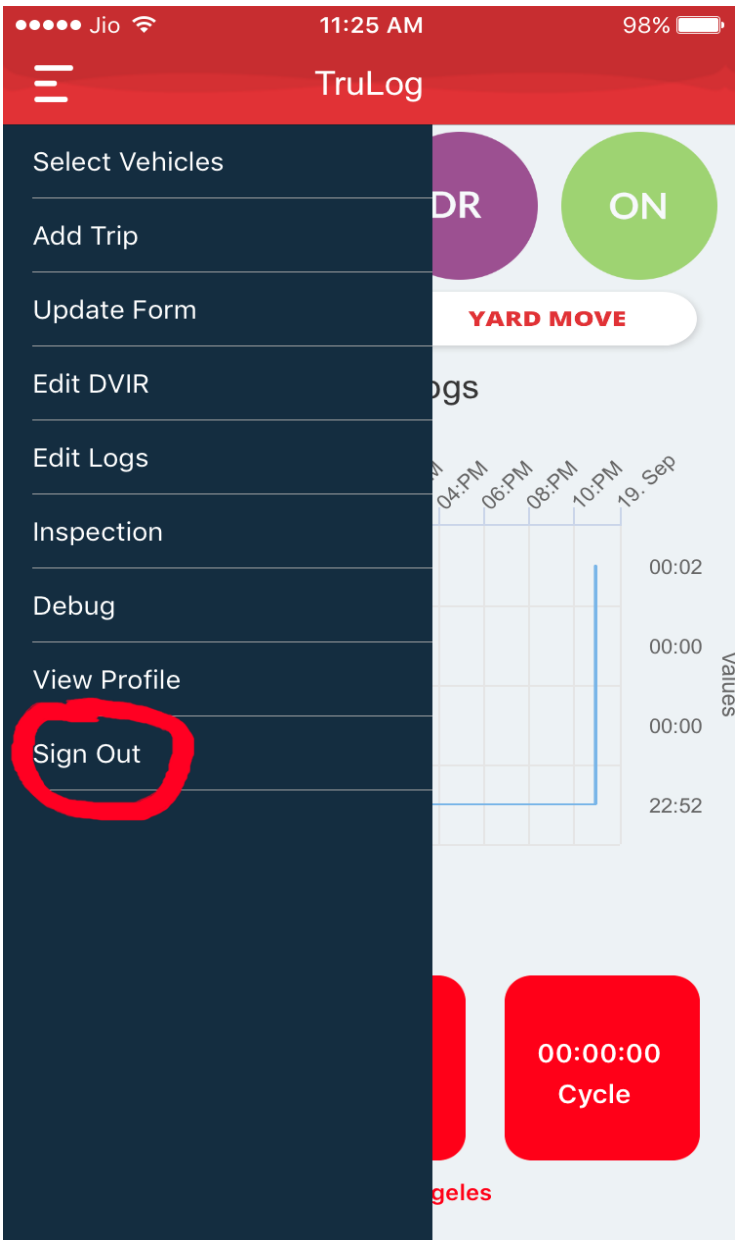


To View Your Profile Details follow Following Steps: -

1. Open Menu Bar.
2. click on the Second last option i.e. **View Profile**.
3. This will redirect you to profile detail page.

SIGN OUT

This "**Sign Out"** option allows users to exit the TruLog Application. To do this open the menu and click on the last option named as "**Sign Out**"



For any kind of assistance in using the TruLog Application please contact Our support team on: -

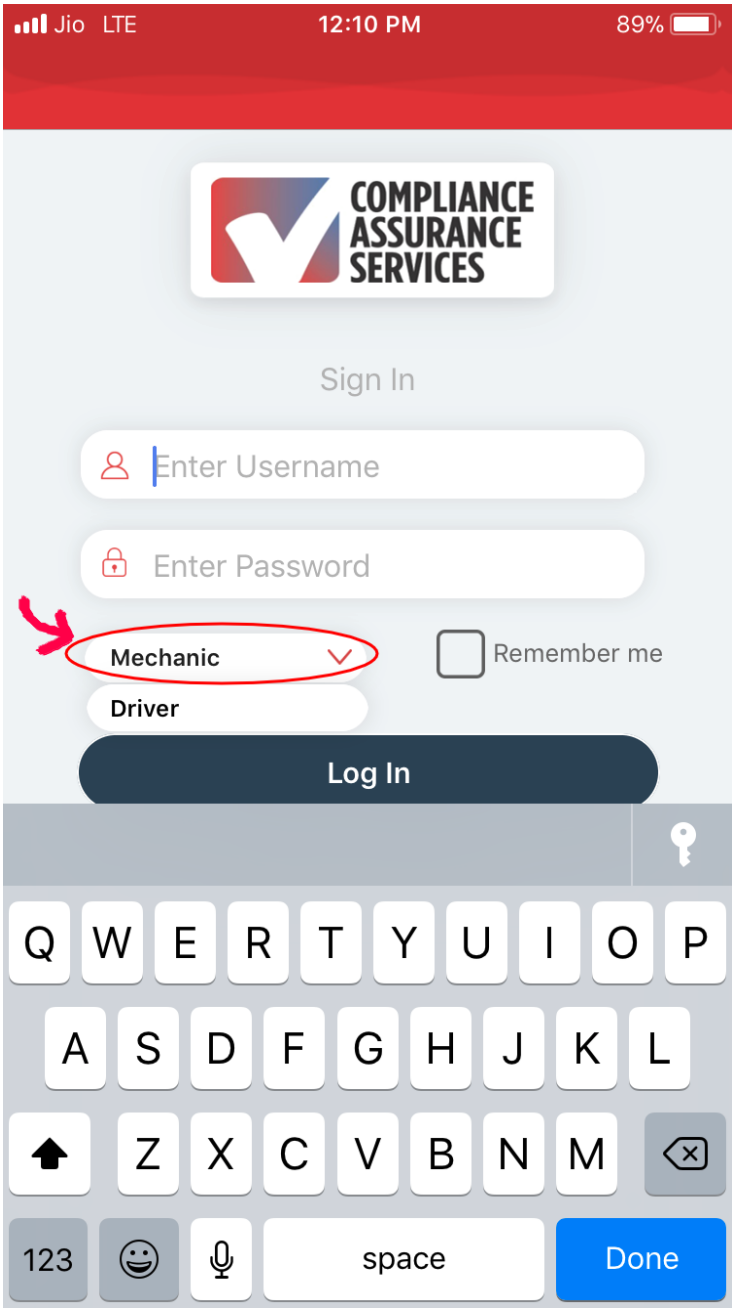
Phone: - 888.627.5499
Email: - MyELD@TruLogELD.com

Mechanics Section

Sign In Screen

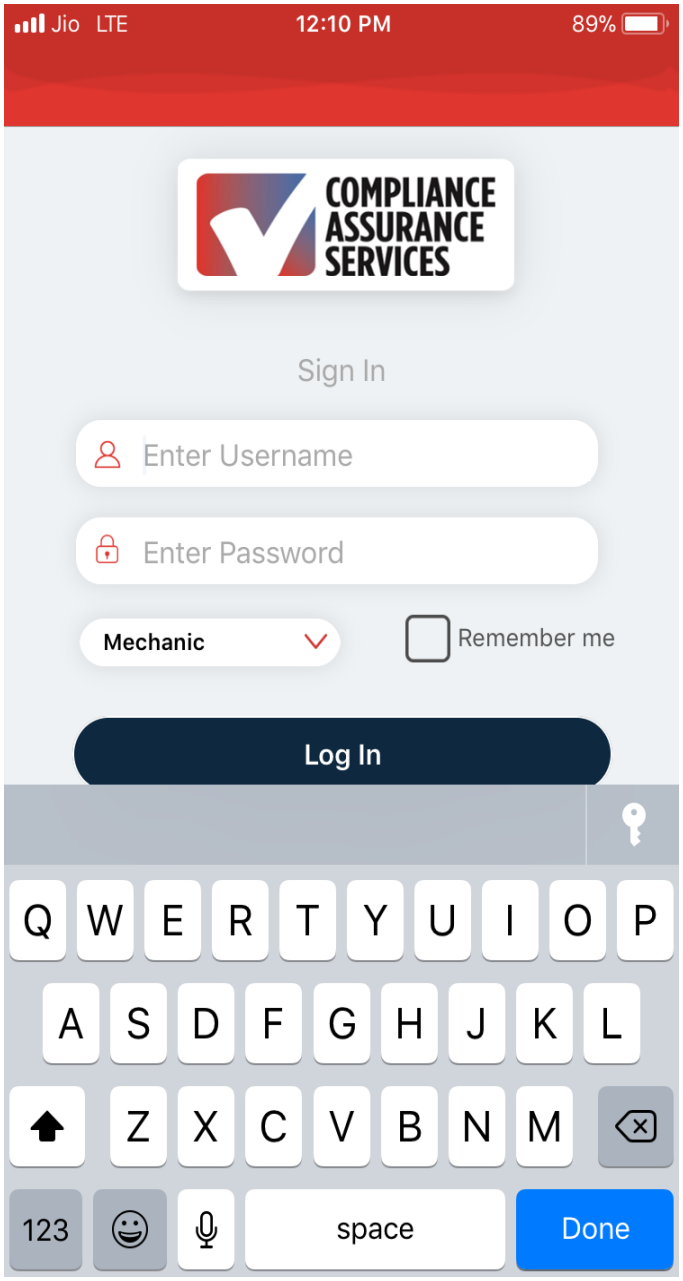
One more **Entity** which can use the **TruLog** mobile application is **mechanic** registered with carrier companies.

Select Your Job Profile



1. The user can select whether he/she wants to sign in as a Driver or a Mechanic.
2. After choosing Mechanic option from the dropdown, user needs to enter the "Username" and "Password" (provided by carrier company admin).

Log In As Mechanic



3. After entering the username and password click on the “Log In” button at the bottom.
4. This will allow user to enter into the TruLog App.

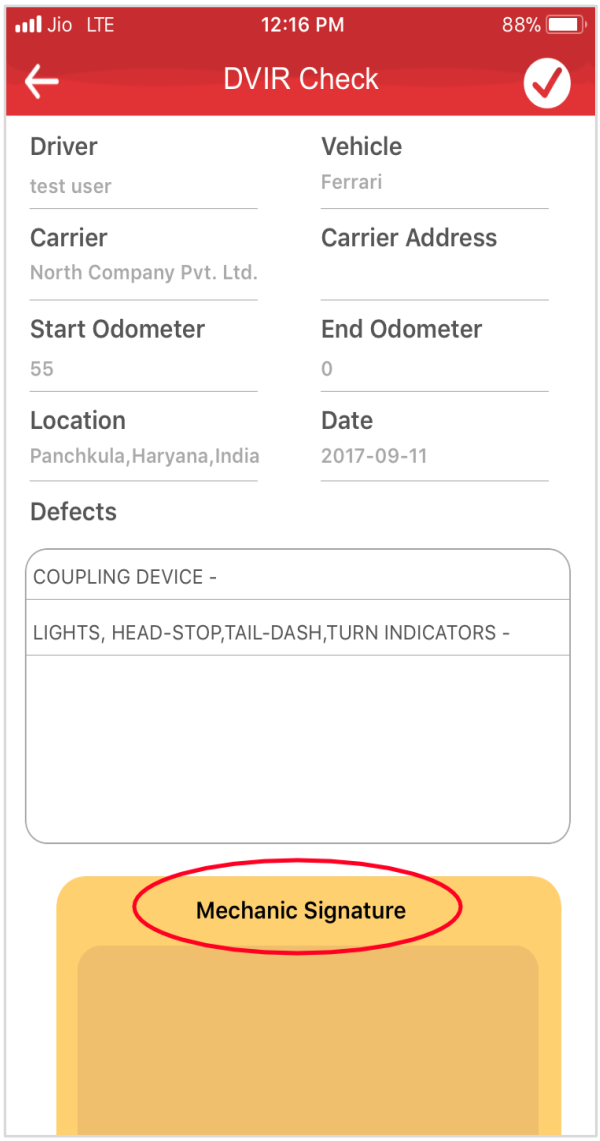
List Of DVIRs

How to open a DVIR

Screen shows list of all the **DVIRs** (containing defect list) submitted by drivers associated with the same carrier company.

In order to **open a DVIR** and view its complete details, click on it.

DVIR VIEW

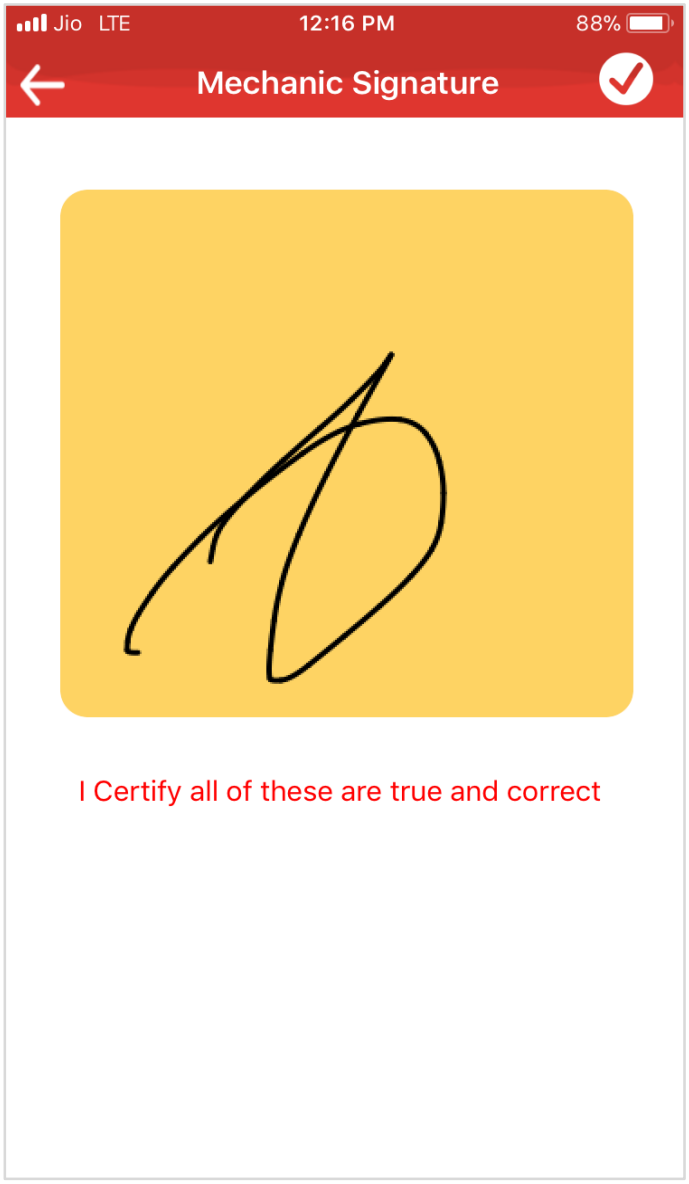


Screen provides information such as - Driver Name, Vehicle (having defect(s)), Name of the Carrier Company, Location of the Vehicle (where the DVIR was submitted), Date and lists of Defects.

In order to submit the **DVIR**, user have to first certify the DVIR by signing it.

1. To certify the DVIR click on the yellow coloured box at the bottom of the page.

How to Certify the DVIR

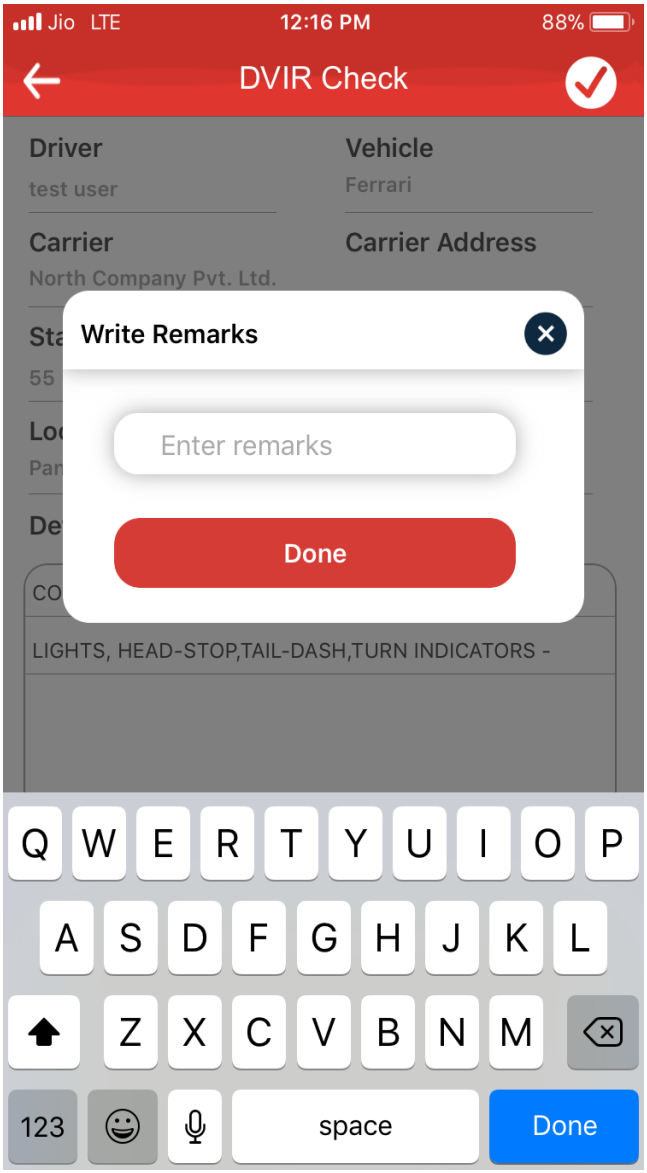


Sign on the yellow portion and click on the check mark in the upper right-hand corner of the screen.

NOTE: - By signing the form, you certify that all the information filled in the form is correct and true.

After signing, the user will conduct a final review of information and submit by clicking the check mark in the upper right hand corner of the screen.

Write Remarks on the DVIR



While submitting the DVIR user will be asked to enter **Remarks** about the DVIR.

1. Click on the input box to open the keyboard.
2. Enter the remarks.
3. Click on "**Done**" to complete the process.
4. In order to exit the Pop-up, click on the "**cross**" on the upper right-hand side of the Pop-up.

Other Menu

Different Menus TruLog App provides

How to Open Menu Bar

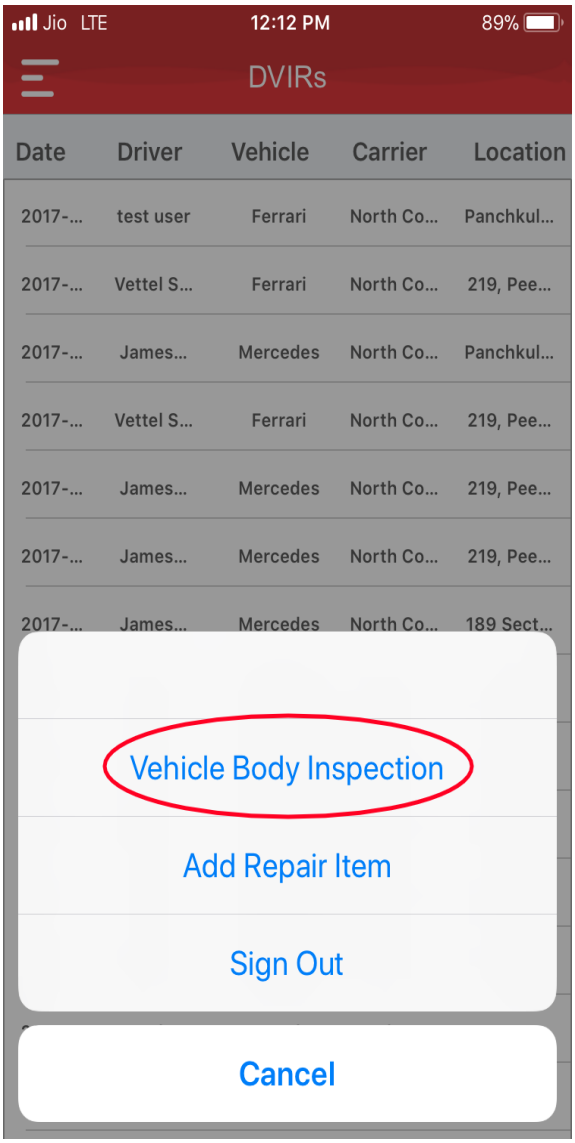
In order to open the **Menu Bar** of the TruLog application, click on the Menu Icon on the Upper left-hand corner of the Screen.

What Options Does Menu Bar Consists

The **TruLog App** provides its users with multiple options. These menu options are listed below:

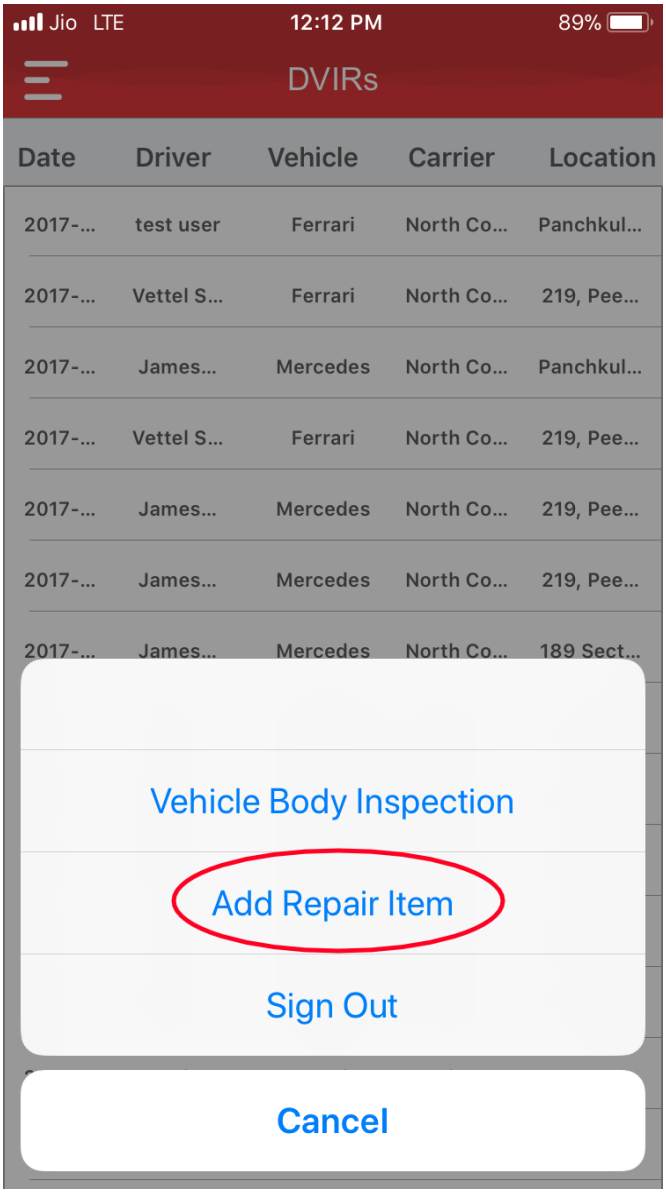
1. Vehicle Body Inspection
2. Add Repair Item
3. Sign Out
4. Cancel

Vehicle Body Inspection



This feature is yet to be Implemented in the application.

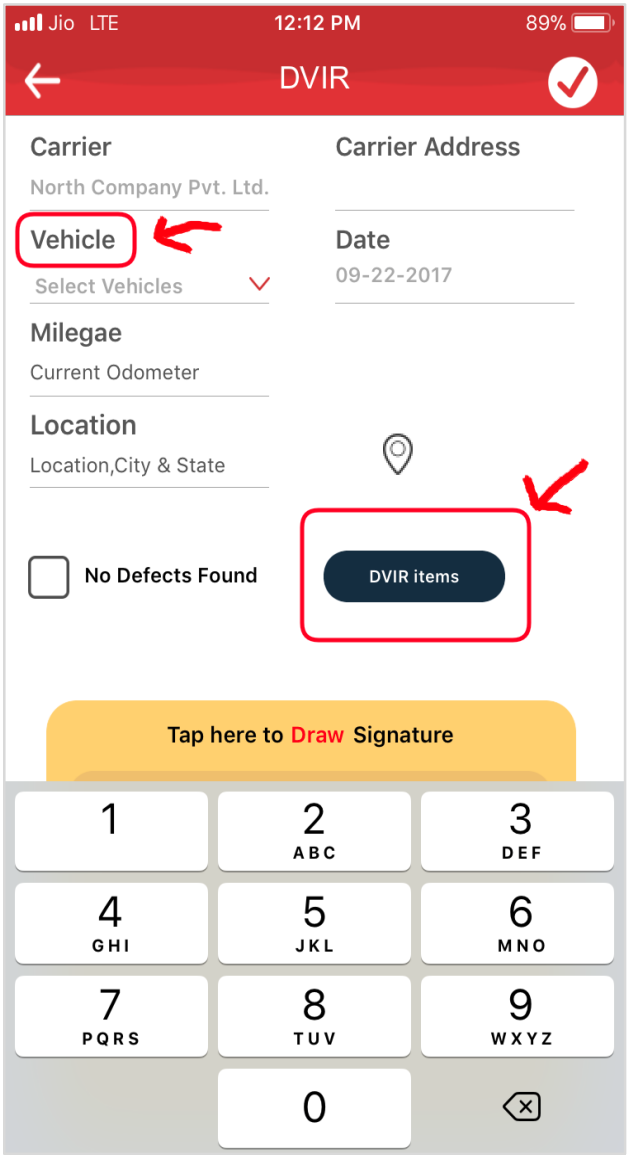
ADD REPAIR ITEM



In order to create a **DVIR** follow the below listed steps:

1. Open the Menu bar.
2. Click on the **Add Repair Item**.

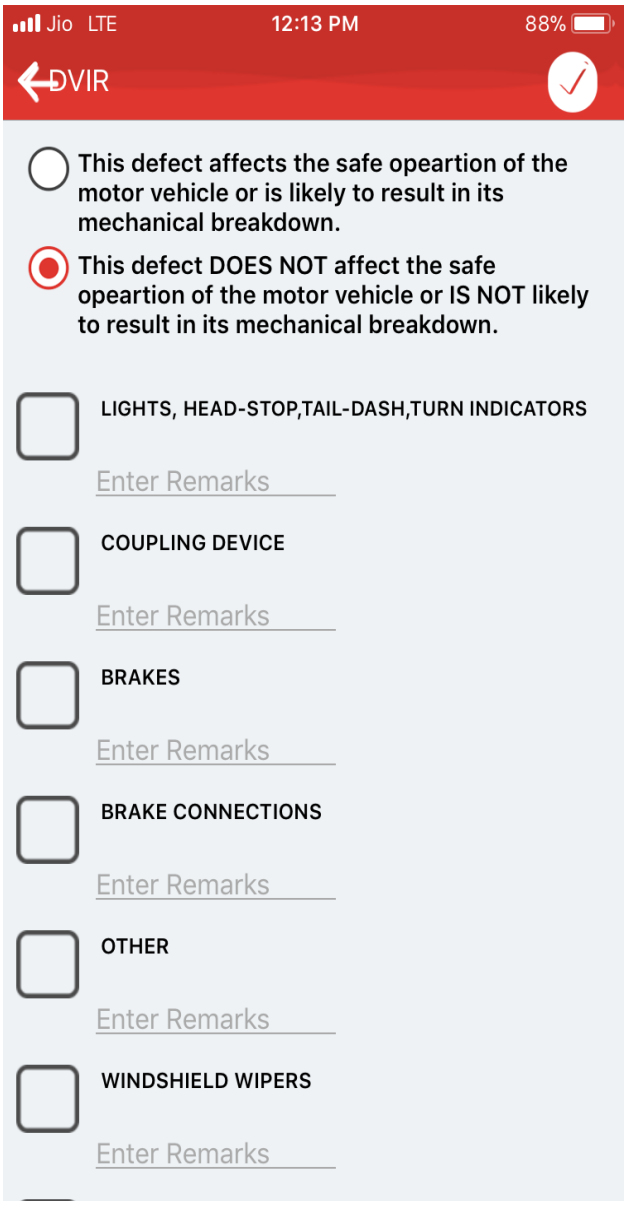
How to Create a DVIR



This screen allows Users to Add the Driver Vehicle Inspection Report(DVIR).

1. Select the **vehicle** from the dropdown.
2. Input milage (Current Reading of the odometer)
3. Select the location of the vehicle.
4. Enter DVIR defects (Repair Items).

Select Repair Items (DVIR Items)



This screen will appear when the user clicks on the DVIR item button on the previous screen. The page shows the list of defect items → List allows users to select **single or multiple items** by clicking on the checkbox next to the item.

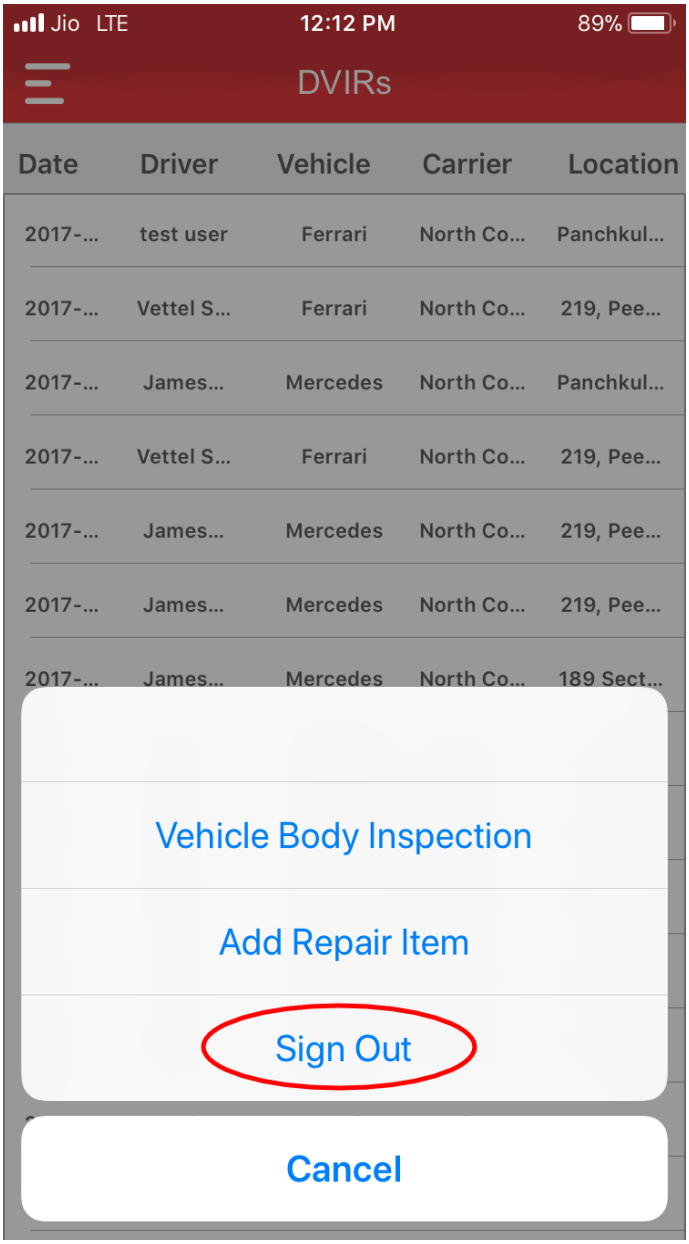
User can also enter **remarks** related to that defect.

Screen allows users to select whether the defect(s) affects the **safe operation** of vehicle. There are two options on the top of the screen, user can choose any one of the two as per the condition of the defect. After selecting the defect, user can save the screen by clicking on the "**check mark**" in the upper right-hand corner of the screen.

How To Exit The TruLog App

SIGN OUT

This "**Sign Out"** option allows users to exit the TruLog Application. Open the menu and click on the "**Sign Out**".



→ Click on **Cancel** to exit the menu bar.